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FY26_1/1 - Brancaster Staithe Hard works : increase access (and accessibility) capacity to the water

Amount Requested **£19,455 Adjusted based on quotes to £19,983.73**

Organisation requesting CIL Funding **Brancaster Parish Council**

Project Summary

Description of proposed Infrastructure

We will provide our community with a safer harbour and protected access to the water that meets our growing population and rising demand for use of Brancaster Staithe.

This will be achieved by increasing the capacity of the existing slipway access points, creating more usable space and reducing congestion, so that launching and recovery can take place more safely and with less pressure at busy times.

We will also provide a floating pontoon to add further access capacity and improve the overall ability of the harbour to cope with different types of use safely and efficiently.

Overall, this will deliver a safer harbour with increased capacity to meet the needs of our community.

Project Aims

What is the purpose of the project?

This infrastructure project increases water access capacity at Brancaster Staithe public & village green protected harbour, in response to growing demand from local development. It expands usable launch areas at three access points (currently experiencing dangerous and unsustainable over crowding as population has increased) and adds a floating pontoon. This increases capacity to better meet demand, improves capability access for users with reduced mobility, and enhances safety through better zoning and reduced congestion.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The project supports new housing growth in the area by responding to increased demand for access to the water at Brancaster Staithe as a result of recent and planned housing development locally.

These developments have increased the local population, including more families - especially in Freebridge housing, which has led to more people of different ages and abilities using the slipway and harbour area. This has increased pressure on existing access points, with more congestion and greater safety concerns; increasing capacity is essential.

The project delivers additional capacity by improving the existing slipway access points, creating more usable space and reducing congestion so the site can safely cope with higher levels of use.

It also provides a floating pontoon to add extra access capacity and specifically provide safe access to families and those with mobility issues

Overall, the project is directly linked to increasing capacity as our population has grown,

Describe how your project resolves the infrastructure deficit and benefits your community.

Infrastructure deficit

There is an infrastructure deficit at Brancaster Staithe, with current slipway access extremely limited. Not everyone who wants to get on the water can do so, and not always safely, as congestion means too many vessels are in close quarters at busy times. Additionally, the sloping, slippery mud of the existing slipways means water access is only suitable for those who are physically able.

How the project fixes this

This project addresses that deficit by expanding the existing access points, adding a floating pontoon, and changing the surface to a more accessible one.

How this delivers the benefit

This increases space for launching and recovery, allowing more people to enter and exit the water safely, even at busy times when there are high numbers of users. The increased space, new pontoon and improved surface will also improve safety and ensure access for those with mobility issues or younger children who need a simpler entry and exit point.

Who will benefit from the proposed infrastructure?

The project will benefit the parish of Brancaster and Deepdale, including the people who live locally and use the harbour.

It will support residents across all age groups — children, working-age adults, families and older people — by improving safe access to the water. Everyone benefits.

It will also benefit people with mobility impairments or other disabilities by making access to the slipway safer and easier to use.

Local fishermen who rely on the harbour for their work will also benefit, along with local businesses in the parish connected to activity at the waterfront.

Overall, it supports the local community by improving safe and reliable access to a shared facility that is already widely used - but struggling with over crowding and insufficient capacity,

Project Need

How you have identified need and who you have consulted:

We use the harbour too and are well aware of the problems. Local fawasy commitee consisety reports high incident rates in te summer and congestion has had many complaints, whilst the sailing club has also highlighted concerns.

Have you consulted your local community

The plans have been discussed at the parish council meetings, placed in the Parish newsletter and been taken to the Brancaster Commons and Brancaster Fairways committees. The Sailing Club, National Trust and Natural England have all been integral to the planning and design also. And the sailing club has also shared plans with ist General committee and members.

Who have you consulted

National Trust

Natural England

BSSC (Brancaser Staithe Sling Club)

MMO

Brancaster Fairways committee(combined represntatives from Paddle sports, motor sports, sailing club, RNLI, NCI, Harbours users, local businesses, fishermen, wildfowlers, commonright holders and Riparian owners.)

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 31455

Can you reclaim VAT: **YES**

Total Costs of Project: **£31455**

Breakdown of costs

SLIPWAYS

Labour:

clear mud from existing slipways as spoke about onsite supply and lay granite type 1 aggregate and level roll in to form new hard standing areas 7,500.00

sales:

plant hire/haulage/diesel £2750

Granite type 1 aggregate £12,800 = 15,550.00

(£23050.00)

PONTOON:

to purchase: £3,546.71

To install: £2000

= £5546

Project total excluding VAT= £28596.00

Contingency: 10%. its such a large project - and dealing with tidal area that costs are liable to fluctuate. so a 10% contingency is sensible - to not have one would be a risk to the project.

Total = £31455.00

Project Funding

Funding Sources: Paddle Trust: £10,000. BSSC - £2000

Secured Funding Yes- for both BSSC and Paddle Trust we have confirmation

Amount of sourced match funding £12000

Parish Precepts Allocated £0

Parish CIL Allocated £0

Total Project Funding £31983.73

Explanation of funding calculations The total project exc VAT is 31455.00 and we have sourced funding of £12,000, leaving £19455.00 requested from CIL - a 60% funding request.

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

National Trust has agreed to take on the annual maintenance once installed. so £0

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes**

Ownership

How do you hold the land or buildings at present? **Do not own the land**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

National Trust

If you do not own the land, do you have permission from the landowner to implement your project?
Yes, we have the landowner's permission

Existing Infrastructure - Current usage

Please give details of the current use

The slipway experiences very high levels of seasonal use during the summer period, alongside year-round activity from local fishermen.

On an average busy summer day, usage can include over 90 power craft (boats with engines), around 45 paddle craft such as SUPs and kayaks, and approximately 32 dinghies and other water users.

Activity is often concentrated into very short tidal windows, which leads to a high volume of launches and recoveries at the same time.

A wide range of craft use the site during this period, including sailing dinghies, powerboats, tenders and day boats, kayaks and SUPs, angling boats and foiling craft. These operate in close proximity to swimmers and crabbers, creating high levels of congestion at peak times.

Project Delivery

Project Timescales

- **Start: WE must carry out the work according to the shellfish season - April, and may and a bit of June 9 weather dependent, So this will ideally take place right now, or in April 2027. It must therefore be completed by June 2027.**
- **Finish June 2027**

What are the stages of the project **No**

Are there any payment stages to enable work to be completed? **Yes, materials will need to be purchased - pontoon and aggregate, and then the work to install.**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

The immediate impact will be that the already overcrowded usage will become safe. So the numbers may not go up as we are over-capacity, but the incidents and risk should go down.

Essentially, we have people accessing the water when there is not really the space for safe launch/landing already, and this will provide that safety by increasing capacity.

Though it is hoped that with safer launches, even more residents will be able to access the water — especially paddlers who will no longer have to dodge propellers.

The sailing club is also looking at launching initiatives to increase access for physically less mobile users — so this should also increase usage for a specific, currently unserved demographic in a positive way.

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **Tidal awareness, specific ability in this environment, prior experience.**

How will a contractor be selected, if not yet appointed? **by tender, and then by discussion with BSSC, and National Trust,**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

National Trust has agreed to undertake the ongoing maintenance.

Works	Quotes	Net	VAT	Gross	
Slipways	1	£61,685.00		£61,685.00	
	2	£23,050.00	£4,610.00	£27,660.00	Preferred
	3	£22,515.00	£4,503.00	£27,018.00	
Pontoon	1	£3,546.71	£709.34	£4,256.05	
	2	£3,603.11	£720.62	£4,323.73	Preferred
	3			£371,789.00	
				Total Cost	£31,983.73
Requested	£19,455.00				
Matchfunding	£12,000.00				
Total	£31,455.00				
Shortfall	£528.73	Amended CIL	£19,983.73		

CIL Funding Applications FY26_1

Evidence of development

DATE/DECISS	REFVAL	PARNAME	DCAPPTYP	DCSTAT	PROPOSAL	Houses
14-Jun-17	17/00298/F	Brancaster	F	PER	Demolition of dwelling and erection of two dwellings	1
12-Mar-18	17/02072/F	Brancaster	F	PER	Erection of detached dwelling with hardstanding and landscaping. Means of access from Broad Lane	1
31-May-18	18/00470/F	Brancaster	F	PER	Demolition of Existing Police House and Construction of 2No New Dwellings.	1
03-Sep-21	21/01137/F	Brancaster	F	PER	Conversion of farm office and store to single dwelling	1
03-Mar-22	21/02116/F	Brancaster	F	PER	Dwelling and garage following demolition of existing structures	1
13-Oct-22	22/01586/RM	Brancaster	RM	PER	Reserved Matters: Construction of 1 new dwelling.	1
16-Feb-23	22/01638/F	Brancaster	F	PER	Conversion of existing barn into residential dwelling	1
04-Dec-23	23/01818/F	Brancaster	F	PER	Proposed two storey rear extension to dwelling house	1
13-Mar-24	23/00739/F	Brancaster	F	PER	Conservation project including change of use of existing aviary, new aviaries and associated dwelling for warden/conservation	1
11-Oct-24	24/00280/RM	Brancaster	RM	PER	Reserved Matters application: Construction of one dwelling.	1
02-Nov-17	17/01415/F	Brancaster	F	PER	The demolition of The Willows and replacement with three new residential dwellings	2
14-Jan-22	20/01955/F	Brancaster	F	PER	Proposed demolition of three vacant existing commercial buildings and construction of two residential dwellings.	2
11-Mar-26	25/02074/RM	Brancaster	RM	PER	SOME RESERVED MATTERS: Erection of two dwellings	2
29-Mar-18	18/00156/F	Brancaster	F	PER	Demolition of existing dwelling and construction of 5 residential dwellings	4
10-Jun-20	19/02162/RM	Brancaster	RM	PER	Reserved matters application: Demolition of existing dwelling and construction of five new dwellings	4

Increase

CIL Funded Projects in the Parish of Brancaster

Reference	Name	Allocated	Spent	Available
Parish CIL	Brancaster Parish Council	£122,272.73	£105,609.79	£16,662.94
FY23_1/014	Village Hall - Brancaster Security upgrade	£2,050.00	£2,050.00	
FY23_1/031	Community Safety - Harbour Buoys	£9,384.55	£0.00	£9,384.55
FY23_2/011	Community Safety - Coastwatch New Station	£25,000.00	£25,000.00	
FY23_2/067	Green Infrastructure - Coastal Path	£267,171.20	£267,171.20	
FY24_1/006	Play Area Refurb - Brancaster	£20,000.00	£20,000.00	
	Totals	£445,878.48	£419,830.99	£26,047.49

FY26_1/2 - The Burnhams Tennis Club re-surfacing Project, Station Road Burnham Market PE31 8HA

Amount Requested **£31,438 Adjusted based on quotes to £31,690.40**

Organisation requesting CIL Funding **The Burnhams Tennis Club**

Project Summary

Description of proposed Infrastructure

Our courts are a multi-generational health asset for the local community, and can help to mitigate the recreational pressure of local housing growth. We believe an improved playing surface will encourage more people of all ages to play on our courts. We have become aware that several older people are not playing at Burnham as they find the hard court surface causes pain in their joints. University studies also suggest that young joints can be damaged by play on hard courts and it is a persuasive argument to provide a better surface to mitigate against damage to players from all age groups. We believe an improved surface would attract more players and the fact that artificial clay is a true all weather surface playable, except when snow is lying, that greater use of the courts would be enabled. The slower bounce would be of benefit to wheelchair users. We are seeking guidance on how to provide Cardio tennis to increase outreach for Seniors, together with walking tennis.

Project Aims

What is the purpose of the project?

The playing surface is now 13 years old and is beginning to break up. The Club desires to replace the surface, currently a tarmac hard court surface, with an artificial clay surface. Artificial clay has been shown in University studies to be kinder to the joints of younger and older players and is a recognised surface for competitions. Hard Courts are not recognised by the Lawn Tennis Association as a competition surface. Artificial clay is preferred by tennis coaches and allows young players to be coached and become accustomed to a recognised competition surface. The Burnhams Tennis Club subsidises and encourages junior players (children and teenagers) from the local area with weekly coaching and competitions and fun events. They learn good technique and an improved surface will help protect developing joints for the young and the joints of older and elderly players.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

Burnham Market, in its Neighbourhood Plan, has elected that new housing projects should be for permanent residents only. Our club provides recreational facilities for residents of Burnham Market and the surrounding villages. New developments such as that in Beacon Hill Road (23/00496/FM)will see permanent residents able to join our club to enjoy recreational, social and amenity benefits. At the same time we offer the chance for visitors to use our facilities and increasing the perceived benefits of holidaying in Burnham Market helps the local economy. We have Club Mornings where people can play for free. We have wheelchair access and the facilities support walking tennis and youth outreach. The club is very sociable and can help new residents to integrate. We hold events for children and subsidise coaching for them.

Describe how your project resolves the infrastructure deficit and benefits your community.

Our club is the only one in Burnham Market and its out of date playing surface is perceived as detrimental to health. A modern and safer surface will benefit the community at all times of life.

The club is within easy walking distance of much of Burnham Market and there is a car park to accommodate players from surrounding villages

Who will benefit from the proposed infrastructure?

The improved surface will benefit the whole age range of residents: children, adults and the elderly by providing a safe playing surface and an all-weather playing surface. The all-weather nature of the surface will accommodate greater opportunity to play.

We already have wheel-chair access and have installed lighting enabling play until 9.00pm throughout the winter months. The frost-free nature of the artificial clay surface will extend play availability.

Project Need

How you have identified need and who you have consulted:

The committee of the club has become aware that when compared with facilities elsewhere, when club teams play at other venues across Norfolk, the Club is falling behind. A sub-committee considered the various options available. This led to a survey being conducted amongst the membership. An unexpectedly high response rate showed overwhelming support for an artificial clay surface

Have you consulted your local community

The membership was consulted (see previous answer)

Who have you consulted

Members of the club, local councillors, coaches and LTA officials

The local General Practitioner Practice is very supportive of the re-surfacing of the courts, particularly artificial clay as tennis is an active sport with many health benefits. The new surface has the potential to reduce the burden on the NHS as it puts less strain on the body, will encourage more play by existing players and attract new players.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 47032

Can you reclaim VAT: **NO**

Total Costs of Project: **£56438**

Breakdown of costs

The new surface can be laid over the old one so costs relate to preparation of the old surface, laying of the new one and some incidentals such as any re-instatement of fencing that may need to be taken down to permit access to lay the surface.

Project Funding

Funding Sources: **We can provide £25,000 from our own reserves**

Amount of sourced match funding **£25000**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£56690.4**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

The surface will require periodic topping up and annual maintenance costs of approximately £2000.00. We anticipate that we can easily cover this from our subscription income (which we anticipate will anyway increase when a new surface is provided). Subscription income currently stands at £11,000 per annum. Much higher maintenance costs are incurred with hard courts: pressure cleaning, moss prevention treatments and repainting periodically.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

The Club leases the land from the Parish Council. 25 years remain on the lease

If you do not own the land, do you have permission from the landowner to implement your project? .

Existing Infrastructure - Current usage

Please give details of the current use

The Burnhams Tennis Club

Local resident members

Children's coaching. The children are not required to pay a subscription and the club subsidises their coaching

Visitors/holiday makers who can book to play.

presently about 100 people play per week with numbers increasing significantly in the summer and at holiday and half-term times

Project Delivery

Project Timescales

- Start: **Autumn 2026**
- Finish **Autumn 2026**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **It is anticipated that contractors will require a deposit before commencement**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

The Burnhams Tennis Club

Holiday-makers

We anticipate usage will rise by 15-20%

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **Viewing and feedback from completed projects by contractor**

How will a contractor be selected, if not yet appointed? **see above**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

The surface will require periodic maintenance through topping up. We can cover this from subscription income. The surface will have a playing life of 15 years and we have budgeted so that we will have built up reserves to cover its replacement by then

CIL Funding in the Parish of Burnham Market

Reference	Name	Allocated	Spent	Available
FY22_1/089	Sports Facility - Burnham Market Pavilion Refurb	£15,500.00	£15,500.00	
FY23_2/053	Village Hall Refurb - Burnham Market Roof	£7,887.60	£7,887.60	
Parish CIL	Burnham Market Parish Council	£72,436.14	£67,481.74	£4,954.40
	Totals	£95,823.74	£90,869.34	£4,954.40
No Neighbourhood CIL used to match fund project				

Quotes

Clay Court & Works	Net	VAT	Gross	
1	£46,750.00	£9,350.00	£56,100.00	
2	£47,242.00	£9,448.40	£56,690.40	Preferred Option
3	£44,466.00	£8,893.20	£53,359.20	
Funding				
CIL Requested	£31,438.00			
Internal Funds	£25,000.00			
	£56,438.00			
Produced 11/5/26				
Shortfall	£252.40	Amended CIL	£31,690.40	

Evidence of Development

CIL Funding Applications FY26_1

DATEDECISS	REFVAL	PARNAME	DCAPTYP	DCSTAT	PROPOSAL	Uplift
04-Sep-20	20/00904/F	Burnham Market	F	PER	Proposed conversion of barns to 9No residential dwellings with associated works	9
02-Sep-20	20/00929/F	Burnham Market	F	PER	Conversion of existing farm buildings into 5 residential dwellings	5
24-Sep-21	21/00084/F	Burnham Market	F	PER	Development of 6 dwellings following demolition of existing dwelling	5
04-Apr-19	18/02218/F	Burnham Thorpe	F	PER	Construction of four dwellings	4
11-Sep-20	20/00744/F	Burnham Market	F	PER	Demolition of existing dwelling and erection of five dwellings	4
07-Mar-22	21/01957/F	Burnham Market	F	PER	Demolition of GP Surgery and erection of 4no. dwellings	4
18-Dec-24	23/00103/F	Burnham Market	F	PER	Application for 2no. dwellings and an agricultural barn, demolition and clearance of existing buildings and structures, and associated works.	2
31-Jan-19	18/01415/F	Burnham Market	F	PER	Conversion of barns to two dwellings and extension of existing farmhouse	2
10-Jun-20	19/01731/F	Burnham Market	F	PER	Demolition of detached bungalow and erection of 3 x 2-storey dwellings and 1 x garage	2
25-May-17	17/00585/F	Burnham Market	F	PER	Change of use from outbuilding to dwelling including alterations and extension	1
11-Jul-18	18/00966/F	Burnham Market	F	PER	Change of Use from Outbuilding to Dwelling including alterations and extension	1
17-Dec-24	24/01987/F	Burnham Market	F	PER	Change of use of office with residential accommodation above to a Single Dwelling House	1
04-May-23	22/01499/F	Burnham Market	F	PER	Construction of a two storey dwelling and associated works	1
13-Oct-17	17/00630/F	Burnham Market	F	PER	Construction of dwelling and car port/outbuilding.	1
09-Jun-17	17/00259/F	Burnham Market	F	PER	Construction of single storey dwelling incorporating existing building	1
14-May-24	23/00805/F	Burnham Market	F	PER	Conversion of Chapel to form Dwelling.	1
12-Mar-21	20/01352/F	Burnham Market	F	PER	Conversion of stables/coach house to dwelling (annex to main house) - Previously permission 05/1013/CU	1
10-Jul-20	19/02109/F	Burnham Market	F	PER	Demolition of an existing dwelling and replacement with a pair of link detached dwelling and associated external works	1
20-Sep-17	17/01401/F	Burnham Market	F	PER	Demolition of existing bungalow and replacement with two new dwellings, together with reconfiguration of existing southern access and associated hard and soft landscaping improvements.	1
04-Nov-21	21/01263/F	Burnham Market	F	PER	Proposed New Build Dwelling to site including five bedrooms	1
27-Mar-18	17/02210/F	Burnham Overy	F	PER	Subdivision of existing property 'Fishers' and detached annexe into three separate dwelling units	1
25-Jul-17	17/00793/CU	Burnham Market	CU	PER	Change of use from delicatessen to dwellinghouse	1
06-Mar-19	19/00036/F	Burnham Market	F	PER	Conversion of an attached single garage to provide accommodation ancillary to the main dwelling	1
					New Homes	51

Supporting Letter for The Burnhams Tennis Club

CIL APPLICATION

The Burnhams Tennis club has been an excellent facility for the local area and many residents, children and people who holiday here have enjoyed using the Courts.

I understand from the secretary that this facility is now in need of refurbishment and the club is looking for funding to do this. They have raised some funds towards the cost.

The club provides affordable coaching for members and subsidises junior coaching lessons.

The Primary School holds competitions here and great fun is had by all.

It is a very accessible court right on the playing field with plenty of parking.

Health and well-being play a huge part in our lives, and many people struggle with mental health and social isolation. This is a great place for people to meet and become part of the tennis club and enjoy some outdoor activity. Whatever age they may be.

Burnham Market has huge pockets of deprivation and social isolation.

I fully support this application for funding. It will keep a great asset going for many years to come if funding is allocated.

Best Wishes

Cllr Sam Sandell

Borough Councillor for Burnham with Docking.

FY26_1/3 - Denver Play Area Redevelopment

Amount Requested **£29,598 Adjusted based on quotes to £15,478.30**

Organisation requesting CIL Funding **Denver Playing Field Association**

Project Summary

Description of proposed Infrastructure

We want to be able to provide an exciting, innovative play area that accommodates a wide range of ages and abilities and allows the younger children to grow into it.

We want to provide the following equipment on the site including all site preliminaries, safety grass surfacing and supply and installation:

- **Removal of existing Rocking Horse (not disposal)**
- **Removal and Disposal of 2 x Swings and 1x Springer**
- **1 x Accessible Picnic Bench**
- **1 x Inclusive Roundabout**
- **1 x Pick Up Sticks Climber for Older Children**
- **2 x Play/Communication Panels**
- **1 x Rota Bounce**
- **1 x Roll Bars**
- **1 x Junior Explorer/Low Level Play Tower**
- **1 x Single Bay Log Swing with Tango and Cradle Swing**
- **1 x Two Bay Group/Team/Nest Swing and 2 flat seat swings**
- **Preliminaries**
- **Delivery and Installation**

This will be a free to use and open access community facility

Project Aims

What is the purpose of the project?

The play equipment for local children and young people on the playing field whilst safe is very limited and dated so does not meet the needs of the local, rural and expanding community.

Denver is a rural village and access for children and young people to local facilities is crucial rather than them having to rely on others for transport.

We want to provide an exciting, innovative play area that accommodates a wide range of ages and offers the opportunity for children to progress as they get older. We want equipment that younger children can grow into and offers the opportunity for children with varying physical ability to play together. It is important that children and their families have the opportunity to connect and form relationships further strengthening our community spirit.

It is important to note that there is a new housing development adjacent to the Recreation Ground and a path has been created linking the new housing to the Recreation Ground and proposed new play area

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

This is the only local community open, access recreation facility that serves the village. It offers facilities and activities for all ages and abilities.

There is a new housing development that is directly adjacent to the Recreation Ground and a pathway has been constructed linking the new development to the Recreation Ground

This project will deliver the improved facilities for local children and young people both those that are currently in the village and those families moving into the new housing. The current play provision in the village is dated and does not meet the need of existing families so it completely inadequate to meet the needs of the rapidly growing population

Describe how your project resolves the infrastructure deficit and benefits your community.

This facility will provide a valuable local amenity directly adjacent to a new housing development which is already underway.

There are a number of benefits of providing this local play provision including:

- **Improving children's mental health and wellbeing.**
- **Improved physical health.**
- **Children's relationship with nature improves.**
- **Improved hand to eye coordination**
- **Reducing obesity by increasing the time spent on physical activity.**

Denver is a rural village and access for children and young people to local facilities is crucial rather than them having to rely on others to transport them to facilities at other towns.

Who will benefit from the proposed infrastructure?

This will be a free open access facility that is available to all the local community. The new play provision has been developed in line with the consultation to provide challenge, inclusivity, progression through the ages and the opportunity for children to interact with each other and parents/carers to interact with their children and each other

Project Need

How you have identified need and who you have consulted:

It was vital that in order to develop a successful facility we consulted extensively with the local community to ascertain what they would like to see on the site. This also enabled the Committee to finalise a scheme for the play companies to provide like for like quotes.

Therefore we held an Open Meeting, an Online Consultation and meetings with key community organisations in order to ensure that we captured the views of the whole community

Have you consulted your local community

Community Consultation

We held an Open Event at the Pavilion in April which was advertised on Facebook and in the Parish Newsletter. This was an opportunity to drop in and meet potential suppliers with their initial ideas for the site. Over 80 paper responses were received as a direct result of this event.

The key findings were:

- **There is a current lack of equipment for children with disabilities**
- **There needs to be provision for older children**
- **Swings and roundabouts are still popular**
- **There needs to be a wide variety of equipment**
- **Climbing frame provision is important**
- **There needs to be provision for parents so they can also socialise - benches**

Online Survey

We developed an Online Survey and the results are summarised in the table below:

Equipment	Clicks	% of People that took the Survey		
Swing	148	89		
Slide	139	83		
Climbing Frame/Play House Toddlers	112	67		
Log Pile – Older Children	113	67		
Roundabout	88	53		
Play and Learning Boards	80	48		
Zipline	12	6		
Other	25	13		

Who have you consulted

Denver Primary School

All the pupils at the Primary School were invited to both draw and write down what they would like to see in a play area. The key wishes included:

- A bigger playground
- Seesaw
- Climbing Frame
- Big Slide
- Monkey Bars

Denver Youth Club

The Committee felt that it was important to engage with older children to ensure that the new facility provided equipment that would be attractive to this important target group.

From this we have been able to develop a scheme that provides accessible equipment, and physical challenge whilst allowing for social interaction across age groups.

We also consulted and received support from the local Ward Councillors from the project

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 72829

Can you reclaim VAT: **NO**

Total Costs of Project: **£87395**

Breakdown of costs

Site Preparation - £12,554

Pick Up Sticks - £7,639

Play Panels - £1,690

Toddler Multi Play Unit - £8,638

Inclusive Roundabout - £15,130

Rotabounce - £9,824

Cradle and Tango Swing - £4,620

Basket and Flat Swings - £7,130

Rollover Bars - £2,114

Recycled Plastic Picnic Bench - £1,180

Site Preliminaries - £2,310

Project Funding

Funding Sources: FCC, Local Councillor Grant, Geoffrey Watling Charity, Denver Playing Field Association

Secured Funding We have received confirmation all the following are secured FCC - £56,916, Local Councillor Grant, £1,000, DPFA - £9,000, Geoffrey Watling Charity £4,000, Local Companies £1,250

Amount of sourced match funding **£71916.5**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£87394.8**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

Our volunteers will undertake regular checks and undertake any basic repairs and maintenance. Quarterly manufacturer operational inspections will take place to maximise safety and longevity of the equipment which will cost per annum which will be paid by the Playing Field Association. We will also have an annual ROSPA Inspection of all the play equipment and act accordingly on all the recommendations.

We anticipate the annual costs to be in the region of £2,00 per year which will be covered by the Charity

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

Denver Playing Field Association signed a lease with the land owners Denver Parish Council in September 2023 until September 2062

If you do not own the land, do you have permission from the landowner to implement your project? .

Existing Infrastructure - Current usage

Please give details of the current use

There is an open access play area for children and grass pitches for informal sports as well as club use for those wishing to develop in their chosen sport. We provide access to sport and recreation activities and facilities throughout the year. There are opportunities for all ages and abilities to play football and cricket as well as the opportunity for local people to gain coaching qualifications and volunteer within the local sports clubs enabling them to develop their capacity and engage more children and young people in positive activities.

The site covers 12.5 acres and has the following:

- **1 adult grass football pitch**
- **1 grass training pitch**
- **1 cricket square**
- **Play Area**
- **Car Park**
- **Pavilion**
- **1 cricket net**
- **1 mini soccer pitch**
- **1 junior football pitch**

The facility serves the Parish of Denver, Ryston, Roxham and Fordham. Cricket has been played on the field since 1901. The site is used by Denver Primary School, Denver Cricket Club and Denver Football Club.:

Project Delivery

Project Timescales

- **Start: 01/09/2026**
- **Finish 30/09/2026**

What are the stages of the project **No**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

As this is a free, open access site it is difficult to provide an exact figure however we have applied the following:

We are assuming that there will be 30 children using the facility per day during the week. This is based on children and parents visiting the facility after school and children using the facility whilst also attending cricket and football in the evenings. There will also be use during the day from pre school children and their parents/carers.

At weekends we are assuming a higher usage as there will be other activities happening and families will be able to visit during the day, so we are assuming 50 users per day.

Usage will be significantly increased by an adjacent new development of 300 homes who can easily access the site safely. The new equipment will also be a key element in ensuring integration and community cohesion as the new development comes to fruition

Total Estimated Weekly Usage – 250 children/young people which equates to 13,000 users per year.

Has a contractor been appointed? **Yes, a contractor has been appo**

What were/are the considerations for appointing the contractor? **We sought three like for like quotes and initially appointed Action Play who are now now longer in business so have appointed OLP**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Our volunteers will undertake regular checks and undertake any basic repairs and maintenance. Quarterly manufacturer operational inspections will take place to maximise safety and longevity of the equipment which will cost per annum which will be paid by the Playing Field Association. We will also have an annual ROSPA Inspection of all the play equipment and act accordingly on all the recommendations

Ongoing maintenance will be covered by Denver Playing Field Association

CIL Funding Applications FY26_1

Limited Development in the Parish of Denver

DATE/DECISS	REFVAL	PARNAME	DCAPPTYP	DCSTAT	PROPOSAL	Uplift
03-Jul-17	17/00839/F	Denver	F	PER	Conversion of redundant farm buildings with some re-building and extension, to 2 new dwellings (phased development of plots as outlined), with new garages. Altered accessess	2
13-Dec-18	18/01638/F	Denver	F	PER	Proposed dwelling	1
08-Sep-21	21/01111/F	Denver	F	PER	Construction of two dwellings and garages following demolition of existing dwelling	1
28-Apr-22	22/00149/F	Denver	F	PER	Conversion of barn to dwelling.	1
27-Jul-22	21/02223/F	Denver	F	PER	Construction of new dwelling and associated works	1
02-Sep-25	25/00836/F	Denver	F	PER	SELF-BUILD- Proposed Self Building Dwelling and Garage	1
Total						7

Quotes £87,394.80	Gross	Quote 2	Quote 3	Quote 4
Total Cost	£87,394.80	£82,812.60	£87,394.27	£83,101.39
Funding				
CIL Requested	£29,598.00	£71,916.50		
FCC	£56,916.50			
DPFA	£9,000.00			
Local Councillor Grant	£750.00			
Local Companies	£1,250.00			
Geoffrey Watling Charity	£4,000.00			
Total Incl CIL Requested	£101,514.50			
Excess	£14,119.70	Revised CIL	£15,478.30	

CIL Funded projects in the Parish of Denver				
Reference	Name	Allocated	Spent	Available
FY21_1/008	Car Park Resurfacing - Denver	£6,458.00	£6,458.00	
FY22_2/014	Open Space - Denver Purchase Playing Field	£50,000.00	£50,000.00	
FY23_2/006	Education Facility - Outdoor Learning	£28,500.00	£28,500.00	
FY23_2/044	Sports Facility - Denver Pavilion Fire Safety	£15,900.00	£15,900.00	
Parish CIL	Denver Parish Council	£3,870.15	£2,433.14	£1,437.01
FY25_1/02	Denver VC Primary School Playground Upgrade	£35,000.00	£35,000.00	
Totals		£139,728.15	£138,291.14	£1,437.01
Produced 11/5/26				
No Parish CIL matchfunded				

**Denver Playing Field Association Play Area Project – Invitation to
Submit a Proposal for the Provision of New Play Equipment on
Denver Recreation Ground**

Denver Playing Field Association (DPFA) is a registered charity that manages Denver Recreation Ground – Downham Road, Denver, King’s Lynn. Norfolk, PE38 0DF

The objective of the charity is to provide and maintain the land and buildings on Denver Playing Field for the benefit of the inhabitants of Denver and the surrounding villages in the interest of social welfare, recreational use and leisure time occupations with the object of improving the quality of life for the residents.

This is the only local community open, access recreation facility that serves the local community. It offers facilities and activities for all ages and abilities.

There is an open access play area for children and grass pitches which are free to use for informal sports as well as club use for those wishing to develop in their chosen sport.

We provide access to sport and recreation activities and facilities throughout the year. There are opportunities for all ages and abilities to play football and cricket as well as the opportunity for local people to gain coaching qualifications and volunteer within the local sports clubs enabling them to develop their capacity and engage more children and young people in positive activities.

Play provision for local children and young people is very limited on site and does not meet the needs of the local, rural community. The existing play equipment on site is located on an open access grassed area adjacent to the pavilion. There is maintenance access from the site car park. The space is generally grassed with safety matted areas for individual equipment.

We want to be able to provide an exciting, innovative play area that accommodates a wide range of ages and offers the opportunity for children to progress as they get older.

We are therefore inviting companies to produce costed proposals to provide the following equipment on the site including all site preliminaries, safety grass surfacing and supply and installation:

- Removal of existing Rocking Horse (not disposal)
- Removal and Disposal of 2 x Swings and 1x Springer
- 1 x Accessible Picnic Bench
- 1 x Inclusive Roundabout
- 1 x Pick Up Sticks Climber for Older Children
- 2 x Play/Communication Panels
- 1 x Rota Bounce
- 1 x Roll Bars
- 1 x Junior Explorer/Low Level Play Tower
- 1 x Single Bay Log Swing with Tango and Cradle Swing
- 1 x Two Bay Group/Team/Nest Swing and 2 flat seat swings
- Preliminaries
- Delivery and Installation

We are also seeking proposals and costings for the ongoing maintenance of the newly installed equipment.

Current Site Photographs



We will be putting our own funds into the project and will be submitting several grant applications to help us deliver this important local project.

FY26_1/4 - Dersingham Sports Pavilion Refurbishment

Amount Requested **£100,000 Adjusted based on quotes £99,881.87**

Organisation requesting CIL Funding **Dersingham Parish Council**

Project Summary

Description of proposed Infrastructure

A modern, light, bright facility that will be fully accessible, with inclusive changing facilities, fully safeguarding compliant and gender neutral spaces. It will not only meet the needs of existing football, cricket and tennis clubs but also one that will provide for and attract additional players from Dersingham and surrounding developments.

The improved facilities will allow participation, especially in women and childrens football, cricket and tennis to increase and develop. It will provide facilities for the development of football veteran teams and walking football. The modernised facilities will mean that the building can be used as a hireable space for varied community activities such as keep fit classes to extend the use of the building to times when the main sports clubs are not using the facility.

The remodelled interior has been designed to be easily maintained and keep clean. It will be well insulated to increase its energy efficient allowing affordable energy costs.

Project Aims

What is the purpose of the project?

The existing pavilion at Dersingham Sports Ground was built in 1967. It provided two changing rooms and a club room that was sufficiently large at that time. It has been extended twice to provide additional changing rooms and a kitchen.

The facilities are now dated, difficult to keep clean, unsuitable for women and children and do not meet modern standards. It is heavily used year round underscoring the need for sustainable, high quality infrastructure to support growing participation in team sports and community use.

The project will remodel the interior of the building to provide updated facilities, it will contain 4 changing rooms each with 3 shower cubicles and a toilet, plus a disabled toilet, public toilets, a new shared kitchen and bar and club room. It will be fully insulated and have efficient heating throughout. The aim is to attract new players for all sports, especially to allow childrens and womens sport to develop. It will also provide for general use for the community.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

There are several housing developments that are currently under construction within a five mile radius of Dersingham, for example 600 new homes at Knights Hill, Grimston Road, South Wootton and 69 houses at Poppyfields, Snettisham as well as 2 smaller recently completed developments at Ingoldisthorpe. Access from these locations to Dersingham sports ground and pavilion is easy for both cars and public transport. Dersingham sports ground already has 3 well established clubs representing football, cricket and tennis that can immediately provide sporting opportunities for residents of the new houses.

The refurbishment of the pavilion will mean that anyone wishing to play sport will have safe and accessible changing facilities, a modern kitchen and a welcoming social space. Increased and wider participation in the sports offered by the clubs at Dersingham will inject new blood and talent into the clubs, broaden the range of ages within the clubs and secure their future.

Describe how your project resolves the infrastructure deficit and benefits your community.

Dersingham is well provided with facilities within the village. It has good roads, is well lit at night, well provided with seats, litter and dog waste bins. It has a good range of open spaces, both formal and informal. There is a recreation ground catering for informal activities and it includes a childrens play area and a 4 year old skatepark. There is a popular social club that has regular quizzes, sports match streaming and live entertainment. The village hall is well used with a variety of fitness classes for all ages, a day club for the over 70's, and dance classes for both young and old. The sports pavilion is the final piece in the jigsaw of built infrastructure providing facilities for residents. A refurbished pavilion with changing rooms with dedicated facilities and a modernised kitchen will attract more players and supporters who will be able to enjoy a warm and welcoming social space. All these facilities will be available to all and promote inclusive social cohesion.

Who will benefit from the proposed infrastructure?

The remodelled and refurbished pavilion will benefit all members of the user sporting clubs - Dersingham Rovers Football Club (who have adult male teams, childrens teams of all youth age ranges and a newly formed women team), Sandringham and Dersingham Cricket Club (who field a veterans team, male, female and childrens teams) and Dersingham Tennis Club with members of all ages. Members of the clubs are not solely residents of Dersingham and club members live in many of the surrounding villages as well as Kings Lynn and Hunstanton. It will also benefit visiting teams from the whole of Norfolk and supporters of all teams. The Village Hall is oversubscribed and having a refurbished pavilion means that it will be able to accommodate fitness classes especially those who require both inside and outside space. The pavilion will be able to provide a facility for social events and fund raising activities for the clubs. The pavilion will be fully accessible for people of all physical abilities.

Project Need

How you have identified need and who you have consulted:

The need for this project has been identified through a community engagement process and involved a broad and diverse range of stakeholders mainly through direct consultation, writing letters, use of social media, setting up a website and writing articles in the village magazine, Village Voice. The principal stakeholders - Dersingham Rovers Football Club, Sandringham and Dersingham Cricket Club and Dersingham Tennis Club and also fitness class organisers, the village school, local educational sports coordinator, Norfolk Football Association, Football Foundation, English Cricket Board, Lawn Tennis Association, and other grassroots activity groups who use the sports ground as well as members of the local community. The consultations revealed a strong community demand for improved, inclusive and multi sport facilities. The recurring requests were a desire for much improved changing facilities, safe and better accessibility for all users and affordability for low income families.

Have you consulted your local community

The stakeholder clubs - football, cricket and tennis, that all have a large membership from the local community, were consulted directly at club meetings plus displays at the pavilion. There have also been consultations with all residents through preparatory work on the drafting of a Neighbourhood Plan. We append letters received from the local community. We have also hosted open days at the pavilion and Village Hall and had a stand at the local supermarket to explain our ambitions and seek views. The Borough Council ward councillors have been consulted and we attach their letters of support.

Comments received referred to the unsuitability of the existing facility especially from the local school. The were were concerns that if nothing is done the facility would be lost. Improved infrastructure would give improved safety and accessibility, enhanced learning, improved physical and mental health, allow greater community engagement and increase a sense of belonging and family.

Who have you consulted

We have had discussions with the Borough Council, our Norfolk County Councillor, Dersingham Borough Councillors, the local schools, the local church, the stakeholder Clubs - Dersingham Rovers Football Club, Sandringham and Dersingham Cricket Club and Dersingham Tennis Club and the wider community of Dersingham.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 265881.87

Can you reclaim VAT: **YES**

Total Costs of Project: **£265881.87**

Breakdown of costs

Build Costs - £262,158

Architects Fees - £2000

Building Control Fees - £1012

Fire Strategy - £800

Project Funding

Funding Sources:

Dersingham Sports Ground Association, FCC, Geoffrey Watling Charity, Tesco Bags of Help and Norfolk Community Foundation

Secured Funding Dersingham Parish Council - £50,000, Dersingham Sports Ground Association - £30,000, Geoffrey Watling Charity - £7,500, Tesco Bags of Help - £1500, Norfolk Community Foundation £5000. FCC for £72,000, currently being made, result expected August. .

Amount of sourced match funding **£116000**

Parish Precepts Allocated **£50000**

Parish CIL Allocated **£0**

Total Project Funding **£265881.87**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

The running costs of the remodelled and renovated building would be similar to those existing. The main costs are water and electricity (showers, heating and lighting) that are currently about £5500 a year together with maintaining and cleaning the building. The existing communal showers are little used because of their unsuitability, but it is anticipated that the new shower cubicles would be well used, potentially increasing costs. However, the project includes new insulation, new double glazed windows and doors meaning greater energy efficiency. This will offset additional electricity usage and reflect in similar running costs. The cleaning of the existing building is done by volunteers as is much of the maintenance work. This will be continued but with agreements being put in place that will set out required standards. New income will be gained by hiring the social space with an anticipated additional annual income of £2880. The immediate aim will be employ a permanent caretaker.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **No, the building is not compliant**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

Sandringham Estate, Estate Office, Sandringham, Norfolk PE35 6EN. The lease expires on 20th April 2048.

Existing Infrastructure - Current usage

Please give details of the current use

Dersingham Football Club has a current membership of 460 - adult men, women and junior players under the age of 16. It also includes retired players and supporters. Not all members are active. There are 3 mens teams, 1 womens team and junior teams from ages of 4 to 16. All teams play in recognised leagues every week, either at Dersingham Sports Ground or away elsewhere in the county. There are on average 100 Dersingham members playing in matches every week, doubling to 200 with visiting teams, with about 100 a week at evening training sessions.

The Cricket Club has 147 registered members, and as with the football club their membership covers adult men and women as well as senior and junior players. The club regularly plays adult male, female, veteran and junior teams with usage at Dersingham being 22 plus 22 visiting teams each week.

Dersingham Tennis Club has a membership of 52 and there is regular use of the two dedicated courts, for both league matches, training and casual use.

Project Delivery

Project Timescales

- Start: **Late September 2026**
- Finish **Beginning of March 2027**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

It is anticipated that there will be an increase in new members of all clubs of 10-15%, taking the over club membership from 659 to up 750, as well as retaining existing members because of the improved facilities. Without the improved facilities the women's team have indicated that they will consider seeking an alternative location.

There will be completely new users through the hiring of the social space for regular weekly activities such as fitness classes where it is anticipated up to 200 a month.

It is expected that there would increased evening usage for fund raising activities such as quizzes, meetings for clubs and Dersingham Sports Ground Association Trustees, training sessions for safeguarding, first aid etc and offering specialist sports training such as sports psychology, up to an additional 50 people per week.

Has a contractor been appointed? **Yes**

What were/are the considerations for appointing the contractor? **Principally the quoted costs of implementing the project but also it was considered that the contractor should be locally based with a demonstrable commitment to the project.**

How will a contractor be selected, if not yet appointed? ,

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

As with other infrastructure buildings owned by Dersingham Parish Council it would be maintained on behalf of the Parish Council by a specific organisation. In this case it will be the Dersingham Sports Ground Association. A lease between the Parish Council and Dersingham Sports Ground Association is already in place. This will be backed up by a more specific management and maintenance agreement (currently being drafted) between the Parish Council and Sports Ground Association with separate Service Level Agreements with the user clubs. It will be put in place before the project is completed and will set out requirements including expected standards and time scales of both regular maintenance, such as cleaning and occasional repairs and replacements. The project has been designed to ensure that the interior fixtures and fittings will be of robust and of good quality to ensure longevity and ease of maintenance

CIL Funding Applications FY26_1

Works	Quote	Net	
Full Refub		1	£262,157.87
Full Refub		2	£281,387.93
Full Refub		3	£282,000.00
Fire Strategy			£850.00
Building Control			£874.00
Architect Fees			£2,000.00
Funding			
CIL Funding Requested	£100,000.00		
DGSA	£30,000.00		
Tesco	£1,500.00		
Parish Precept	£50,000.00		
Geoffrey Watling Charity	£7,500.00		
Norfolk Community Foundation	£5,000.00		
FCC	£72,000.00		£166,000.00
Total	£266,000.00		
Quoted Project Cost	£265,970.00		
Project Cost based on quotes	£265,881.87		
Excess Funding	£118.13		
Amended CIL Fund based on Quotes			£99,881.87

CIL Funding Applications FY26_1

CIL Funded Projects in the Parish of Dersingham

	Name	Allocated	Spent	Available
FY21_1/044	Highways Improvement - Lamp column replacement	£5,414.00	£5,414.00	
FY23_1/010	Highways Improvement - Street Lighting	£5,850.00	£5,850.00	
FY23_1/036	Education Facility Upgrade	£16,250.00	£16,250.00	
FY23_2/026	Sports Facility - Dersingham Tennis Court Repair	£6,000.00	£6,000.00	
Parish CIL	Dersingham Parish Council	£2,909.03	£2,903.68	£5.35
	Totals	£36,423.03	£36,417.68	£5.35

New development in Dersingham

DATEDECISS	REFVAL	PROPOSAL	Uplift
14-Jun-17	17/00538/RM	Reserved matters application: New dwelling	1
05-Jul-17	17/00822/RM	Reserved Matters Application: New dwelling	1
11-Jun-18	18/00550/RM	Reserved Matters Application: construction of a dwelling	1
10-Sep-18	18/01273/RM	Reserved matters application for new dwelling	1
15-Feb-19	18/01545/F	Conversion of Dance School Barn to separate dwelling and new access to donor property	1
21-Jun-19	19/00835/F	Construction of an Annexe on the North Elevation and Internal Alterations to existing dwelling.	1
25-Oct-19	19/01523/RM	Reserved Matters Application: Construction of dwelling following sub-division of site	1
27-Oct-20	20/01189/F	Division of house to form additional dwelling	1
19-May-21	21/00274/RM	Reserved Matters Application: Construction of one dwelling	1
22-Oct-21	21/01362/F	New Dwelling and Detached Car Port.	1
29-Jul-22	22/00652/F	Proposed dwelling following sub-division	1
31-Jan-23	22/01336/F	Proposed dwelling following sub-division	1
02-Aug-24	23/00932/F	Construction of three dwellings, including new turning area for emergency and refuse vehicles	3
26-Nov-25	25/00410/F	A new Residential Annexe in the rear garden of 10 Manorside to be occupied in conjunction with the property 10 Manorside sharing the existing access, garden and parking areas of the principal dwelling.	1
08-Sep-22	22/01046/F	Annex ancillary to dwelling.	1
		Total New Homes	17

Cllr Tony Bubb [redacted]
To: Judy Collingham [redacted]

Sun, Jan 12, 2025 at 3:33 PM

Hi
No problem,, here goes.

I am happy to support this bid for the renovation of the Dersingham Sports Pavillion. It was pretty basic when built and has not lasted well over the years in spite of frequent attempts to maintain and improve it. This latest initiative will bring it well up to date and make it suitable for many years to come. This facility is not just used by the village. Teams come from all over the Borough and beyond in the pursuit of their sport and thus it will be of benefit to the greater community.

Tony Bubb
Ward councillor.

Re: Letter of Support regarding building of a new Pavillion

Thank you for the opportunity to provide input and feedback with regards to the developing of new/ refurbished pavilion.

Dersingham Cricket Club has been in existence over 120 years and has played cricket at the Pastures for a large majority of that that time. The existing pavilion structure was built in the 1960's and has provided a suitable facility for many years, but it getting extremely tired and is just not suitable for the activities in the new world with girls and ladies now fully enjoying playing cricket, and the totally inappropriate social areas for all to use. We desperately require a new pavilion suitable for the modern age with both men and women, boys and girls participating in the sport. There needs to be appropriate changing facilities along with showers and etc as well as appropriate social areas for all to use.

The sport of cricket provides great opportunities for men, women and children to participate in a outdoor activity, keeping fit and moving, as well as socially meeting people and helping people with their well-being and social interaction

Dersingham Cricket Club has 35 senior members and many junior members who play throughout the summer months. A new pavilion will help bring in and attract new members and juniors alike, and provide a facility for the club and village to be proud of. We have many visiting teams and it would be great to highlight what we can offer and deliver for the sport of cricket and the village of Dersingham for the future.

I look forward to speaking further as this project progresses.

Dersingham, Primary, & Nw-suv, Schoof,



Feeding the Mind, Body and Soul

15th January 2025

To Whom It May Concern,

Subject: Letter of Support for Dersingham Sports Ground Association's Community Infrastructure Levy Application

On behalf of Dersingham VA Primary and Nursery School, I am writing to express our wholehearted support for the Dersingham Sports Ground Association's application for Community Infrastructure Levy (CIL) funding to refurbish their sports pavilion. This project is of significant importance to both our school community and the broader Dersingham community.

The existing sports pavilion is in urgent need of refurbishment, as it does not meet the standards expected by sports governing bodies. More critically, it fails to provide a safe, welcoming, and suitable space for our children and young people. As a school that places great emphasis on physical education and extracurricular activities, we rely on local facilities - like the sports ground - to inspire and support our pupils in developing healthy, active lifestyles outside of school time. However, the current condition of the pavilion limits our pupils' ability to fully utilise this valuable resource.

A refurbished sports pavilion would directly benefit our pupils by providing:

- **Improved Safety and Accessibility:** A modernized facility that ensures all children, including those with disabilities, can participate comfortably and safely in sports and recreational activities outside of school hours.
- **Enhanced Learning Opportunities:** A functional space for hosting sports events and training sessions. Many of which our pupils attend outside of school.
- **Encouragement of Community Engagement:** A better-equipped pavilion would foster stronger ties between the school and the local community, allowing families to come together and participate in community-wide events.

In addition to these tangible benefits for our school, the upgraded pavilion would also serve as a crucial hub for the broader Dersingham community. By creating a space that meets modern standards, the project would encourage increased participation in sports and

recreational activities across all age groups, promoting health and wellbeing for generations to come.

We finny believe that the refurbishment of the sports pavilion aligns with the priorities of CIL funding by enhancing community infrastructure and addressing local needs. We urge you to consider the immense positive impact this project will have on the lives of our pupils and the wider community, and we respectfully request your support in approving the funding application.

Thank you for your time and consideration. Please do not hesitate to contact us if further information or support is required.

Yours faithfully,

A large black rectangular redaction box covers the signature area, obscuring the name and any handwritten notes.

Head Teacher

I am the Secretary at Dersingham Tennis Club.

The club usually enters 1 or 2 teams into each category of the West Norfolk Tennis League (Ladies, Mens, Mixed) – each team plays every other team home and away, which means there are 20-30 league matches every season at Dersingham. Teams have two pairs of players in each team and play two sets against each pair; players usually arrive about 6pm to begin playing at 6.30 and matches often don't finish until after 9.30pm.

It is expected that each club participating in the league will be able to offer some facilities to away teams – at the moment Dersingham lags way behind the other teams in terms of what's on offer and the standard. Even basic toilet and changing facilities are not of a very high standard, and are often accompanied by a very unpleasant smell.

The club also aspires to attract more people from the local area and also holidaymakers to come and play, whether as members of the club or on an irregular basis. We spend a lot of money on maintaining our courts and keeping them well-painted and clean but we must also be able to offer decent changing facilities and toilets. A social space would be a huge bonus and could be used not only during matches but also to host club social events, fundraisers, AGMs etc.

In conclusion, the new pavilion as envisaged will be hugely beneficial to the club and will increase our reputation and ability to be an excellent place to play tennis.

Yours faithfully

Hilary Clark

I am writing in support of Dersingham Parish Council and their proposed refurbishment of the sports pavilion at The Pastures, Dersingham. As someone who is passionate about sport and in particular village football, I believe this project has the potential to make a real impact in our community. I am a committee member of the charity working hard to push this project forward.

The problem we are facing is that the pavilion is over 50 years old and no longer fit for purpose being built to previous requirements. It is badly designed for today's usage which has had a negative impact on our users by needing a full internal refit with updated fixtures i.e. changing rooms, toilets, showers, social area and heating.

We are guided by the Football Association requirements which state the most important part of the building is the changing rooms. Changing rooms must have en-suite showers, WCs and washbasins. Shower provision a minimum of one shower outlet per 4 people. Consideration being given to people with disabilities with the provision of handrails and drop-down seating in the toilet and shower areas is also important. Safeguarding children is very important and therefore the interior of the changing room itself should not be visible to anyone on the outside. At present these requirements are not being met.

This is a pressing issue that demands immediate attention and action as the number of players is circa 230 with adult and youth. We have 3 men's teams and 1 lady's senior football team and 10 boys, 2 girls youth football teams and mini kickers. The youth ages range from 4- to 16-year-olds. All teams are either playing a game or are training daily all year. Extra to the players there are the many volunteers' involvement with managers, coaches, pitch preparations and behind the scenes helpers. The welfare of all is paramount and better facilities will highly be a benefit to all. Having built Dersingham Rovers Football up to the numbers that we currently have, an improved facility would enable the club to sustain, continue to grow and encourage community involvement.

The potential impact of this project is significant and having been involved with Dersingham Football Club for over thirty years I am looking forward to seeing this project completed successfully. I will then sit back and enjoy watching the players of all ages on a weekly basis not only excel in the game but also have the use of a fully functional pavilion for many years to come.

Thank you for considering this proposal. Your support will make a meaningful difference in the lives of our sports and community.

Lesley Hopkins

For and on behalf of Dersingham Football

FY26_1/5 - Tapping House Carpark Resurface

Amount Requested **£86,000**

Organisation requesting CIL Funding **Tapping House**

Project Summary

Description of proposed Infrastructure

Tapping House has been at the heart of the community for over 40 years, providing specialist palliative end-of-life care, comfort and unwavering support to thousands of individuals and families in their most difficult of times, helping them to live well, die well and to never be alone on their journey.

We believe in living life to the end and bringing joy to patients' lives. We work with everyone as an individual, supporting them on each step of their journey. This year, the Hospice will have directly supported close to 2,000 patients, not all of them at the very end of life, some referred at the beginning of their journey, but all will be supported to live a good life and achieve a good death.

Tapping House will have provided support to a further 4,000 family members across our community catchment area, which over recent years has expanded to encompass a community of over 300,000 people.

Project Aims

What is the purpose of the project?

Our state of the art Hospice - Tapping House (Previously The Norfolk Hospice -Tapping House) opened here in Hillington on the outskirts of King's Lynn over 10 years ago. Since then the demand for our care has expanded exponentially due in the main to the continual housing developments that have, and continue to be built in the surrounding areas.

Our existing car park facilities are therefore no longer fit for purpose and require upgrading and re-surfacing to make them both safe for our patients to use, regardless of age or mobility status as well as ensuring they are more user friendly for those that require wheelchair support.

It is also essential that we act in readiness for the anticipated influx of residents that due to the aging population of rural West Norfolk and it's high deprivation status are likely to require our services in the short to medium term.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

We are aware that the UK population is ageing, with Chris Witty's 2023 report estimating that by 2050 a quarter (25%) of people in the UK will be over 65 and that residents of rural and coastal areas will age rapidly. We know that in Norfolk 26% of the population is already over 65, so we anticipate a need to grow rapidly to respond to this need. There is already a high demand for the care we provide, and it is only going to increase.

It is essential therefore that we have the correct infrastructure, like the carpark, in place to facilitate this growth and to this end, we have recently begun conversion of 3 offices into additional bedrooms which will increase our Inpatient Unit (IPU) capacity from 9 beds to 12 beds.

Additionally, we operate a Rehabilitation Palliative Care Unit on site, - The Tulip Centre - offering therapies to keep patients well. Often, patients access this therapy at the start of their diagnosis, with many patients working with us five years before end of life.

Describe how your project resolves the infrastructure deficit and benefits your community.

The Hospice delivers four vital areas of care to our community:

- **Specialist end of life care through our state-of-the-art Inpatient Unit, Hospice at Home and Rapid Response services.**
- **Rehabilitative Palliative Outpatient Care in The Tulip Centre.**
- **Emotional, Social, Bereavement and Pastoral Support Services for family members and friends (including a new service for Children and Young People).**

The improved car park will ensure that everyone accessing our services can do so in a safe and secure manner and in line with Health & Safety guidelines. Additionally, we are a centre of clinical excellence and have an on-site dedicated Educational Suite enabling us to educate staff to remain at the forefront of care. The Hospice serves as an education centre for palliative care for the Norfolk and Norwich, the Queen Elizabeth, and Cambridge University Hospitals NHS Foundation Trusts, plus a network of GPs, Community Teams, and Care Homes all of whom require parking due to our rural status.

Who will benefit from the proposed infrastructure?

Everyone in our community will benefit from the improved car park facility including: Staff and Volunteers.

Patients, family and friends using our Inpatient facilities (IPU).

Those attending our rehabilitation out-patient services (Tulip Centre).

Community agencies, GP's, Hospital staff, and students attending our Education Suite.

Undertakers, Ambulance personnel.

Those with physical and mental disabilities.

The elderly.

Children, families and carers attending our new bereavement counselling services.

Visionally impaired.

Project Need

How you have identified need and who you have consulted:

Tapping House was opened by the late Queen Elizabeth in 2016 and is the only fully independent hospice (not 100% NHS funded) in Norfolk. We believe this quality enables us to deliver the most compassionate, dynamic, and proactive end-of-life care.

With Nicola Ellis an experienced palliative care nurse by profession, as our CEO since 2022, we continue to work under the principle under which we were founded.

“You matter because you are you, and you matter to the end of your life. We will do all we can not only to help you die peacefully, but also to live until you die.”

Dame Cicely Saunders

We believe it essential therefore that we continue to deliver on our promises - the much needed and over due restructuring and refurbishment of our car park is crucial to our ability to live by the standards we have set. The demand is proven and self-evident by the increasing number of staff, volunteers, patients, family and friends that visit the Hospice on a daily basis and require parking.

Have you consulted your local community

We work closely with many other local agencies including the QE Hospital, GP surgeries, undertakers, and community care networks. Whilst no formal consultations have taken place it is essential that we have capacity to ensure safe and secure parking for all those agencies who make regular visits.

Additionally, Tapping House is privileged to have an army of over 450 volunteers who over the course of 2026-27 will have donated over 50,000 hours of their time, including looking after our gardens, staffing our reception, and supporting the wide variety of fundraising events.

Demand continues to increase for all our services, while the cost-of-living crisis and inflation have impacted our organisational finances and reserves. The rising cost of staff continues at a pace, and the Hospice has the challenge to meet the necessary increase to recruit and retain the most talented staff.

This leaves very little financial margin to self fund infrastructure improvements such as carpark upgrade.

Who have you consulted

Our Senior Management Team met with the Cabinet group leaders initially on the 19th of August 2025. We have subsequently had conversations with Cllr. Jo Rust and Cllr. Jim Moriarty at the beginning of 2026 who alerted us to the CIL funding opportunity. Please see email attached.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 133929

Can you reclaim VAT: **YES**

Total Costs of Project: **£86000**

Breakdown of costs

To remove and replace the existing car park:

To supply all relevant signage, guarding and welfare facilities.

Excavate area and remove all existing concrete surfacing and dispose of waste.

to supply and install pre-cast concrete edging kerbs.

to supply and lay compact permeable sub-base

to supply and lay gravel .

to supply and instal gravel grids and kerbs

leave site clean and and tidy on completion

Estimated duration of works 3 weeks.

Project Funding

Funding Sources: **Reserves and/or restricted grant funding.**

Secured Funding **Grant funding to be secured.**

Amount of sourced match funding **£0**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£86000**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

We do not envisage any revenue from this project and any running costs that are incurred will be paid from reserves as and when/if necessary.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes**

Ownership

How do you hold the land or buildings at present? **Do not own the land**

Existing Infrastructure - Current usage

Please give details of the current use

6,000 patients, friends and family members will touch our Hospice at some point over the coming 12 months.

As well as our Inpatient Unit, we offer group therapies via our Outpatient Rehabilitative Centre - The Tulip Centre for: Living life Creatively, Breathless Management, Energy and Circuit exercise classes, Wellbeing with Nature activities, Make and Eat Lunch groups, Men's Woodworking Group ('Ray's Cabin') and Seated Yoga classes. These classes are run on an 6-8 week rolling basis. During the trading year 2024-2025, 319 patients received rehabilitative therapy in The Tulip Centre. Additionally, during the nine months to December 2025 we had a further 244 patient referrals to the Centre. With the ongoing housing developments seen in the area and with the evidence from Chris Wittey report of the impact of an every aging population becoming more prevalent in rural areas, demand for our services is only going to continue, especially given the high-deprivation status of King's Lynn.

Project Delivery

Project Timescales

- Start: **As soon as funding has been secured.**
- Finish **within one month max**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **N/a**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Continuation by existing users and increased foot flow from new patients, families and friends of the continual housing developments.

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **Existing established contractor(s)**

How will a contractor be selected, if not yet appointed? **On existing status/previous works undertaken by a contractor known to the Hospice**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

From reserves.

CIL Funding Applications FY26_1

Quote	Works	Net	
1	Gravel finish incl grid system	£128,484.00	
1	62metre Kerbs	£5,445.00	
2	Gravel grid filled with pea shingle	£75,000.00	
3	Gravel finish incl grid system	£86,000.00	Preferred Option
Funding			
	CIL Requested	£86,000.00	

Ref	Type	Name	Allocated	Spent	Returned	Available
P029	NHZA	PARISH - Hillington Parish Cou...	£5,142.60	£2,774.94	£0.00	£2,367.66

Evidence of development in the Parish of Hillington				
DATE	DECISS	REFVAL	PROPOSAL	Uplift
11-May-20		20/00175/F	Proposed new dwelling	1
10-May-23		23/00415/F	Proposed dwelling and garage	1
21-Nov-23		23/01667/F	Proposed redesign 2no. dwellings following the removal of the existing residential bungalow.	1
10-May-24		24/00473/F	Proposed rear extension and part garage conversion to provide annexe ancillary to existing dwelling.	1
18-Oct-24		24/01328/RM	Application for reserved matters. Access, layout, scale, appearance and landscaping for five dwellings	5
Total new homes in Hillington				9

FY26_1/6 - 142 Norfolk Street Solar

Amount Requested **£11,000**

Organisation requesting CIL Funding **RSPCA Norfolk West Branch CIO**

Project Summary

Description of proposed Infrastructure

This 16 kW solar array will save almost £2,000 per annum, helping us maintain our low prices. At a time when many are criticising charity shops for poor value, we take pride in offering exceptional affordability.

This new shop has also brought together a wonderful team. Uniquely, it is run entirely by volunteers—nearly 30 people who generously give their time each week. As one volunteer, DA, said recently: “I have never worked in a shop before, and I love coming here, being part of a team, and knowing every penny goes to such a worthwhile cause.”

Every penny raised supports the Rehoming Centre at Eau Brink. Alongside caring for all council stray dogs, we deliver Community Pet Welfare, providing financial support to families across West Norfolk. In 2025 alone, we helped more than 400 families with their veterinary bills.

Project Aims

What is the purpose of the project?

This is our new charity shop, purchased in July 2025. Once an eyesore on Norfolk Street, it has been transformed into a welcoming space that now attracts thousands of customers each week.

Across all our sites, we are committed to reducing carbon emissions wherever possible. Installing a solar panel array is a key step, alongside upgrading all lighting to LED and improving roof insulation. Our aim is twofold: to cut our carbon footprint and reduce overheads. By keeping our costs low, we can keep our prices affordable—something we are proud to offer our community.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

Statically, the majority of charity shops sales are made up of clothing. However, everyday our shop sales are lead by housewares and we know from conversations that so many of these customers are buying for new homes.

Describe how your project resolves the infrastructure deficit and benefits your community.

Providing affordable household items for the families of King's Lynn and West Norfolk is a valuable service and providing the service to take in all stray dogs free of charge for the Council saves the council money.

Who will benefit from the proposed infrastructure?

Keeping the shop prices low benefits those in the area on lower income, those families struggling to pay vet bills and pet owners who are able purchase pet products and food at very low prices!

Project Need

How you have identified need and who you have consulted:

In January, traditionally a bad retail month, we had through our doors over 3500 paying customers and week in and week out our customers are saying they love to shop with us and how nice it is that we have vrought back in to use a building with such a rich history in the town!

Have you consulted your local community

Who have you consulted

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 13319.9

Can you reclaim VAT: **YES**

Total Costs of Project: **£13319.9**

Breakdown of costs

Supply and installation of roof mounted solar array.

Project Funding

Funding Sources: **Paul Bassham Trust fund**

Secured Funding **££2,319.00**

Amount of sourced match funding **£2319.9**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£13319.9**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

These solar panels will reduce our electricty bill by an estimated £2,000 and reduced our CO2 by 3 tonnes p/a.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

Our shop has over 1000 customers through the door. We also plan to use the shop for educational talks and evening events.

Project Delivery

Project Timescales

- Start: **As soon as the project is fully funded.**
- Finish **The installation will take an estimated 3 weeks to complete.**

What are the stages of the project **No**

Are there any payment stages to enable work to be completed? **N/A**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **Installer must be MSC certified and price.**

How will a contractor be selected, if not yet appointed? **Final decision yet to be determined.**

Statutory Obligations

Have you liaised with Planning regarding this project? **Yes**

If you have planning permission, please give the reference number: **We have had communication with Conservation and they have confirmed verbally that there is no issues.**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Quote		Net Cost	
	1	£13,319.90	Preferred Option
	2	£24,984.00	
	3	£17,361.00	

Funding	
Requested	£11,000.00
Match fund	£2,319.90

Subject: 142 Norfolk Street - CIL Funding Application Support

Dear Carl

I'm happy to support the RSPCA West Norfolk's application for funding towards solar panels as you have invested a lot of money bringing a very historic King's Lynn retail premises back from the brink of dilapidation.

I recently visited the premises, and I was very impressed with the commitment to the environment and the energy saving measures you have already introduced. Having these solar panels would further support this commitment.

As the shop is run totally by volunteers, with around 30 that give up their time every week, it has a great community feel. Also, the fact that the Rehoming Centre at Tilney All Saints also takes in all of the borough council's stray dogs, at no charge, it's a great way to support your efforts.

I think you would be a very worthy recipient of CIL funding. If the CIL Funding Board would like to contact me I am very happy to confirm my support for your application.

Kind regards

Cllr Deborah Heneghan

St Margaret's with St Nicholas Ward

As a Borough councillor acting on your behalf it will be necessary for me to collect, use and share your personal information. When I use personal information for this purpose, I act as a 'data controller' and must give you a privacy notice. The notice outlines how I will process your data in line with data protection legislation. You can read the Elected Member privacy notice [here](#).

FY26_1/7 - 14th Kings Lynn scout hut refurbishment

Amount Requested **£74,136**

Organisation requesting CIL Funding **14th Kings Lynn (Woottons) Scout Group**

Project Summary

Description of proposed Infrastructure

To place a new roof over the top of the existing roof to better protect the existing building and to prolong its life.

New build extension on the side of the scout hut to facilitate disabled toilets and a disabled shower.

A small area within the extension to be used as storage facility to house the existing tables/chairs and other items to free up more space in the hall and to enable the young children a safe, dry welcoming hall which they can use.

Project Aims

What is the purpose of the project?

The scout hut was built in 1975 out of pre-fab concrete and asbestos roofing. The roofing is in need of replacement as it leaks during inclement weather and causes problems for the scout hut users. We would also like to include a disabled toilet, shower/wet room where we can be more compliant with current regulations and inclusive towards the local community that use the halls facilities.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

With the build of several new housing projects in the area, this would enable us to provide additional facilities to the wider community by enabling users with disabilities to use our hall and be compliant with regulations. We have seen an influx of children recently that are wanting to use the hall with more diverse needs than previously.

Describe how your project resolves the infrastructure deficit and benefits your community.

With a lack of public meeting places in the Woottons this would enhance availability to the wider community.

Who will benefit from the proposed infrastructure?

It will benefit squirrels, beavers, cubs and scouts. Alongside Rainbows, brownies and guides from the scouting world. It will also benefit Hartbeeps, Silver Swans and North Wotton W.I who all regularly use the hall.

Project Need

How you have identified need and who you have consulted:

We need it to be compliant with current regulations with regards to disabled facilities.

Alongside the roof which currently leaks to enable a safe dry space for young children to use.

Have you consulted your local community

I have consulted with local parish councils, ward councilors and parents of the young children that currently use the facilities. All of which are supportive of the idea.

Who have you consulted

North Wootton Parish Council

South Wootton Parish Council

Castle Rising Parish Council

Board of Trustees at 14th Kings Lynn Scout Group

Councilor Simon Ring

Councilor Paul Bland

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 105280

Can you reclaim VAT: **NO**

Total Costs of Project: **£108636**

Breakdown of costs

Roofing -

Scaffolding

Supply of new materials

Insulation

Waste removal

Extension -

Digger Hire

Waste removal

Ground Works

Drainage

Materials used for new build including final fixtures

Eco-Rendering

Project Funding

Funding Sources: £1,500 donation from County Councilor grant. £3,000 donated towards the project from 14th Kings Lynn Scout Group

Amount of sourced match funding **£4500**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£30000**

Total Project Funding **£108636**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

We anticipate our running costs will be less due to improved insulation values provided by the new roof. An potential increase of bookings due to the building being compliant with regulations and being inclusive to the wider community.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **No**
Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

14th Kings Lynn Scout Group

Squirrels x16 (weekly)

Beavers x 28 (weekly)

Cubs x 20 (weekly)

Scouts x21 (weekly)

Rainbows x10 (weekly)

Brownies x18 (weekly)

Guides x 20 (weekly)

Regular Users

Hartbeeps x 30-35 (Twice -weekly)

Silver Swans x 20 (weekly)

North Wootton W.I. x 50 (Monthly)

Project Delivery

Project Timescales

- **Start: Project is ready to start should we be successful in CIL Funding estimated start date within 2-3 weeks of decision being made.**
- **Finish 8 weeks from start date**

What are the stages of the project **No**

Are there any payment stages to enable work to be completed? **We will submit expenditures on receipt of invoices to justify expenditure**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

With the building of the new estates being built we anticipate an increase in numbers of young people joining the scout and guide movement. Alongside an increase to members of the supporting organisations.

Has a contractor been appointed? **No, a contractor has not been appointed**

What were/are the considerations for appointing the contractor? **Determined by price and availability**

How will a contractor be selected, if not yet appointed? **Determined by price and availability**

Statutory Obligations

Have you liaised with Planning regarding this project? **Yes**

If you have planning permission, please give the reference number: **Planning application is in the process of being applied**

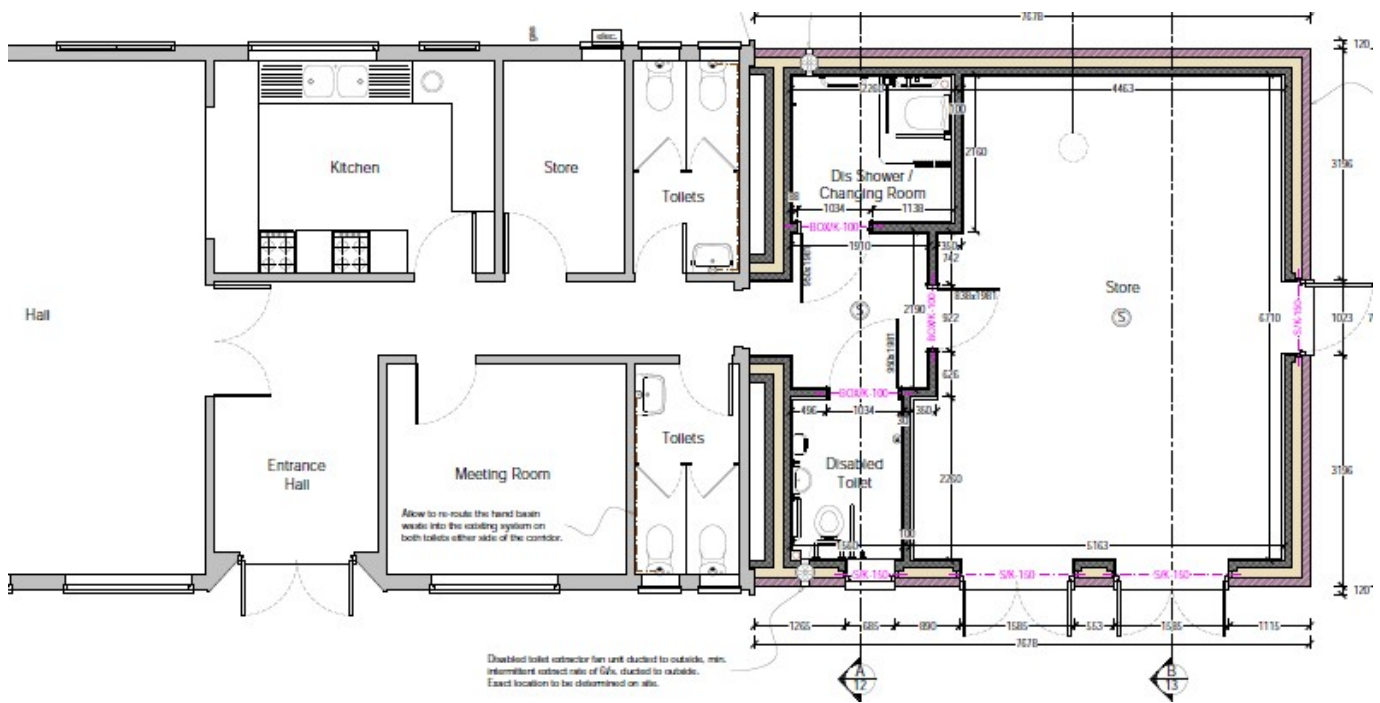
Have you liaised with Building Control? **Yes**

If you have building regulations, please give the Council Building Control reference number or approved inspector details: **Once planning application has been approved, then building control will be notified accordingly**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Subscriptions from our Scouts and guides and rental from regular users and occasional users



Project Cost Quoted	£108,636.00	Net	VAT	Gross	
1	Fully completed extension	£83,000.00		£83,000.00	Preferred Option
1	Eco Render	£5,500.00		£5,500.00	Preferred Option
2	Fully completed extension	£91,695.00	£18,339.00	£110,034.00	
3	Fully completed extension	£76,250.00	£15,250.00	£91,500.00	
4	Building	£4,270.00	£854.00	£5,124.00	
5	Reroof & Extension roofing	£16,780.00	£3,356.00	£20,136.00	Preferred Option
6	Roofing	£30,983.80	£6,196.76	£37,180.56	
7	OVERCLAD TO ROOF AREA AND RAINWATER GOODS	£15,650.00	£3,130.00	£18,780.00	
Funding					
	CIL Requested	£74,136.00			
	South Wootton CIL	£30,000.00			
	County Councilor grant.	£1,500.00			
	Scout Donation	£3,000.00			
	Total	£108,636.00			



[Redacted]
[Redacted]
[Redacted]

14/04/2026

To Whom it may concern,

I am writing to express my strong support for the funding application. As a regular user of this venue I can say this building plays an important role to the local community.

The North Wootton Scout Hut is a perfect venue for groups like mine. The building is brilliant, however a little tired and outdated. Improvements to ensure it remains useable, and more accessible are essential. These enhancements will not only preserve the venue but also make it more inclusive, making it available to even more of the community.

I fully support this application.

Yours faithfully,

[Redacted]
Hartbeeps West Norfolk

North Wootton Parish Council



8th February 2026

Dear CIL Funding Team

CIL Grant Application - 14th Kings Lynn (The Woottons) Scout Group


I am writing to express North Wootton Parish Council's full support for the grant application being made by the 14th Kings Lynn (The Woottons) Scout Group for their planned improvements to their headquarters in Station Road, North Wootton.

The Parish Council recognises the importance of these proposals to repair the roof structure, improve disabled accessibility to modernise and adapt the facilities to be more inclusive for everyone.

The Building is an important part of the community and this work will not only benefit the scout and guide groups but also those who use the building in the form of social gatherings and a base for community groups and clubs, which are supported by many local residents and create a feeling of community spirit within the village. The Parish Council has used the hall on occasion for its monthly meetings.

The building has been identified in the North Wootton Parish Council Neighbourhood Plan under Policy 10: Protection of community facilities. It states that Local Plan policies for the protection of community facilities should be applied to protect community facilities in North Wootton, including the Scout and Guide HQ.

We are confident that the members of the Group would manage this project successfully and deliver as promised. We hope that the Group is successful in their application to enable it to become secure, sustainable and a good place to grow and serve the community for years to come.


, Clerk to the Council

CIL Funding Applications FY26_1

Dear CIL Funding Team,

I fully support the 14th Kings Lynn Scout Group in their application for a grant to improve the headquarters on Station Road, North Wootton. The headquarters is a vital part of the Woottons and is well used by a wide age range of people in the community.

Although the headquarters is functional in its present condition, it is in need of some TLC. Any improvements to modernise it, make it safer and more accessible to all abilities is greatly needed. Especially the disabled access and toilets.

I personally hire the headquarters for a Silver Swans Ballet Class for people in the 55 to 90 age range. The people who attend at present are all reasonably able bodied, but the improvements would !).
Y.P. the class for less able bodied to attend also.

I am sure the Group leaders would manage the grant and successfully and get the work done. I hope they are successful in obtaining the grant to allow the headquarters to thrive in the future.

Regards,

Wendy Nixon (Silver Swans)

Dear CIL Funding Group
CIL Grant application-
14th Kings Lynn (The Woottons) Scout Group For their planned improvements to their headquarters in Station Road, North Wootton.

I am writing on behalf of the members of North Wootton W. I We would like to express our full support for the planned improvements to there Headquarters in station Road, North Wootton. We are a 50 strong women's group and our ages range from 45-90. We meet every month and also hold a joint quiz with the scouts once a year.

The hall improvements will ensure the future use of the facility for a mixed age range of varying abilities in the community.

Kind Regards
Carol Simpson (Mrs)
Deputy President of NWWI.

Dear Tom

I have much pleasure in supporting your bid for funding to make the hall a fit and compliant hall to.

Include a new roof
disable toilet and shower (New build)

This hall is used and valued by various organisation in the Woottons and this funding would greatly enhance the comfort and well being of Scouts Cubs Beavers, Guides Brownies who are all flourishing and attracting support from the new estates that contributed to the CIL funding.

As earlier said this is an excellent project and a good example of CIL monies well spent.

Many regards\

Cllr Paul Bland
Ward member for the Woottons

FY26_1/8 - Marham Bowls Sports & Social Club

Amount Requested **£100,000 Adjusted based on quotes £98,678**

Organisation requesting CIL Funding **Marham Bowls Sports & Social Club**

Project Summary

Description of proposed Infrastructure

With a larger area and accessible toilets we want to encourage the community to use the club to socialise, play bowls including wheelchair bowls. We want to encourage people to play pool, darts, cribbage, quizzes, and other games or just sit and chat and make friends. We also want to welcome the local football teams to the club, we will encourage them to socialise after matches. We sell Hot and cold drinks and provide a safe warm space to socialise. We want to provide afternoon cream teas and hot food to residents.

Project Aims

What is the purpose of the project?

To do an extension to the club to include new toilets facilities and an accessible Toilet and a changing area for bowls players. At the moment people with disabilities or mobility problems cannot access the current toilets, for this reason a lot of people feel excluded from the club. The extension will also make the social area larger which means we will be able to welcome more people into the club for social events. We have a large elderly community who we want to encourage to come along and socialise in a warm safe inclusive environment.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

We want to make a user friendly accessible space for both current and new residents to visit. They will be able to make new friends and learn all about what it is like to live in Marham, the extra space will enable more people to come along and hopefully help residents to settle into the area. There are no other clubs or public houses in the village.

Describe how your project resolves the infrastructure deficit and benefits your community.

We want this project to benefit the whole community, we welcome anyone wishing to try playing bowls on the excellent bowling green outdoors, this gets people outside in the fresh air, we will welcome the football teams to socialise and chat about the matches, we want to extend out to the elderly and less mobile residents, rather than been indoors all the time we want them to come out and socialise and have some food if they want and a hot drink. This will make such a difference to their health and wellbeing. We want to make the club the hub of the village. We want families to come along as there is an excellent play area next to the club, families will be able to come along and use the facilities and sit outside watching their children playing outside.

Who will benefit from the proposed infrastructure?

Elderly and less mobile population, football clubs, families, teenagers.couples, all age groups.

Project Need

How you have identified need and who you have consulted:

We have spoken to residents and have Petition with over 250 signatures in it supporting an extension with accessible toilet and changing room.

The Bowls home and away teams have requested a changing room so that they have somewhere to leave their personal possessions whilst playing bowls.

Have you consulted your local community

The elderly population have been consulted and have said they don't feel they can use the facilities at the moment as the toilets are very small and cannot be accessed with walking frames or wheelchairs.

We have a signed petition supporting the need for this.

Who have you consulted

Marham residents

Marham Parish Council

Borough Councillors.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 98898

Can you reclaim VAT: **NO**

Total Costs of Project: **£118678**

Breakdown of costs

Brickwork, construction, roof, windows, doors, electrics, plumbing, carpentry, flooring, decorating, sanitary wear, drains, septic tank, skips and waste removal.

Project Funding

Funding Sources: **Fundraising**

Secured Funding **£0.00**

Amount of sourced match funding **£20000**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£118678**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

The running costs will be funded from the club profits, all staff are voluntary. The extra space created by the extension will not add significant extra costs.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **No, the building is not complia**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

Marham Parish Council

If you do not own the land, do you have permission from the landowner to implement your project?
N/A

Existing Infrastructure - Current usage

Please give details of the current use

Marham Bowls team. 60

Marham cribbage teams 20

Shouldham football club 80

Quiz 50

Social club use 50

Marham Friends (charity) 50

Project Delivery

Project Timescales

- Start: **September 2026**
- Finish **January 2027**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **Staged payments will be required as building progresses.**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Marham residents 150

Families 100

Bowls players. 150

Cribbage teams 50

Pool team 30

Darts team 30

Football teams 200
Marham Friends 100
Meetings 60

Has a contractor been appointed? **Yes**

What were/are the considerations for appointing the contractor? **Price and workmanship**

How will a contractor be selected, if not yet appointed? .

Statutory Obligations

Have you liaised with Planning regarding this project? **Yes**

If you have planning permission, please give the reference number: **22/01054/F**

Have you liaised with Building Control? **Yes**

If you have building regulations, please give the Council Building Control reference number or approved inspector details: **25/128989/EAPPX/JH**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

This will be paid from club profits

CIL Funding Applications FY26_1

Quote	Cost Incl VAT	
1	£129,801.60	
2	£159,144.00	
3	£118,678.00	Preferred Option
CIL Requested	£100,000.00	
Match Funded	£20,000.00	
Total	£120,000.00	
Amended CIL to match Project Quote		£98,678.00

CIL Income allocated and spent in Marham Parish

Reference	Name	Allocated	Spent	Available	Project Notes
FY22_1/047	Play Area Upgrade - Marham	£45,502.00	£45,502.00	£0.00	
FY22_2/059	Village Hall Upgrade - Marham	£50,000.00	£0.00	£50,000.00	Must be completed by 26/08/2027
Parish CIL	PARISH - Marham Parish Council	£20,347.71	£10,168.56	£10,179.15	
	Totals	£115,849.71	£55,670.56	£60,179.15	
£50k for Village Hall					
Matchfunding - Fundraising. No Parish Precept/CIL used					

CIL Funding Applications FY26_1

DATEDECISS	REFVAL	PROPOSAL	DTYPNUMBCO
13-Apr-17	17/00078/F	Demolition of dilapidated church hall and erection of new dwelling and associated external works	1
05-Sep-17	17/01471/F	Extension of existing dormer roof and construction of garage to dwelling	1
02-Nov-17	17/01680/F	Proposed New Dwelling	1
22-Nov-18	18/01721/F	Extension to Village Hall and construction of new dwelling	1
01-Dec-20	20/00925/F	Proposed residential dwelling	1
25-Aug-23	23/00938/F	Removal of an existing garden room annexe and erection of new brickwork dwelling creating a separate self contained dwelling house and garden	1
09-Oct-25	25/01287/F	SELF BUILD-Full planning application for the change of use of a building to 1no. dwellinghouse, to include partial demolition and partial re-building.	1
22-Dec-25	25/01603/F	Proposed detached residential annexe and double garage to serve host dwelling	1
07-Oct-22	21/01750/F	Development of 2 dwellings	2
21-Dec-21	21/00710/F	The construction of 3 No. dwellings following the demolition of existing house including the construction of a new shared access, the relocation of a bus shelter and the restoration of a retaining boundary wall	3
21-Apr-23	21/01787/F	Development of six, two-storey detached dwellings with associated private accesses and parking on existing vacant land	6
20-May-20	18/01896/F	Residential development for 8 new dwellings, access road and car park, and associated works	8
Total			27

From: [Cllr Pallavi Devulapalli](#)
To: [CIL](#)
Subject: Support for Marham Bowls Sports and Social Club CIL application
Date: 28 April 2026 22:03:56

Dear Amanda/CIL team

I support Marham Bowls Sports and Social Club application for £100k CIL funding to improve their facilities, and make them accessible to elderly people and those with disabilities.

Marham is a growing rural hub, and I think this development will go a long way to improve facilities for exercise and improve community cohesion and wellbeing in this rural area.

Kind Regards

Pallavi

Cllr Dr Pallavi Devulapalli
Airfield Ward
BCKL&WN
Member, LGA Health Cttee
Vice-chair, Norfolk Health Overview & Select Cttee

Thank you Amanda.

I would like to register my support for his application.

Since becoming a borough councillor for Marham, I have been surprised at the paucity of infrastructure for such a large village community. The village has a 'big heart' but struggles to support the growing numbers of houses and residents due to the lack of facilities, such as a pub. The Marham Bowls and Social Club therefore carries much of the load, but it is clear its facilities need investment if they are to continue to support the community whilst also being compliant with legislation.

To my mind this is exactly with the Community Infrastructure Levy (CIL) was designed for, to support infrastructure whilst reflecting levels of development and growth.

Many thanks

Jim
Borough Councillor, Airfield.



FY26_1/9 - Accessible car park surface upgrade

Amount Requested **£30,000 Adjusted based on quotes £27,010**

Organisation requesting CIL Funding **Marshland St James Parish Council**

Project Summary

Description of proposed Infrastructure

An attractive, easily navigable surface to the Parish carpark nearest to the inclusive playground and imminent EV chargers.

Project Aims

What is the purpose of the project?

50% of our Parish car-park is still surfaced with loose gravel. To improve access to the EV chargers that are about to be installed, and aid access to the infirm, wheelchair users, mothers with prams etc we aspire to replacing the gravel with asphalt.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The project will enable easy access to the first public EV chargers in the local area, as well as providing more blue-badge parking spaces and easier walking routes around the site.

Describe how your project resolves the infrastructure deficit and benefits your community.

The improvement will benefit everyone who comes onto our site, especially the infirm, disabled, families, EV drivers.

Who will benefit from the proposed infrastructure?

The infirm, disabled, families, EV drivers, all users of the Parish playground and sports facilities and all users of Marshland Hall

Project Need

How you have identified need and who you have consulted:

By discussion with the EV chargers installers, families, wheelchair users and our observations of the challenges of the current provision.

Have you consulted your local community

We did two full Parish consultations recently in conjunction with work on our recently adopted Neighbourhood Plan.

Who have you consulted

EV installers

Trustees of Marshland Hall

Parish Council

District Councillor

County Councillor

MP

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 32000

Can you reclaim VAT: **YES**

Total Costs of Project: **£31010**

Breakdown of costs

Resurfacing as per quotation - two quotes of £31010 and £28350

White lining, disabled space marking and EV charger marking estimated at £1000 based on previous works.

Project Funding

Amount of sourced match funding **£0**

Parish Precepts Allocated **£2000**

Parish CIL Allocated **£2000**

Total Project Funding **£31010**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

No ongoing costs

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **No, the building is not complia**

Ownership

How do you hold the land or buildings at present? **Freehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

Within one month of confirmed funding

If you do not own the land, do you have permission from the landowner to implement your project?

Within six weeks of order being placed

Existing Infrastructure - Current usage

Please give details of the current use

No specific group or organisation, we estimate footfall at approx 1000/1500 per week.

Project Delivery

Project Timescales

- Start: **Within one month of confirmed funding**
- Finish **Within six weeks of order being placed**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **50% before work starts**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

No specific group or organisation, we estimate footfall at approx 1000/1500 per week.

Has a contractor been appointed? **No**

What were/are the considerations for appointing the contractor? **We have quotes from our regular tarmac supplier and a new contact**

How will a contractor be selected, if not yet appointed? **Price, quality of work, availability**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Provision of Parish renewal reserve for eventual resurfacing

CIL Funding Applications FY26_1

Quoted as Net Cost			£32,000.00	
	Ref	Quote	Net Cost	
RESURFACING	MSJ160426	1	£31,010.00	Preferred Option
RESURFACING	QU0560	2	£28,350.00	
RESURFACING		3	£29,780.00	
LINE MARKING Removed from application - Email from Clerk dated 29/04/2026				
Funding Sources				
			Precept	£2,000.00
			Parish CIL	£2,000.00
			Funding Requested	£30,000.00
			Total	£34,000.00
Excess	£2,990.00	CIL Funding Amendment to match preferred		£27,010.00

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H

Please remove the line marking from the application as I have no chance of getting three quotes for that within the deadline.

I have attached the third surfacing quote.

Kind regards

Neil Watson
 Clerk & RFO
 Mansfield St James Parish Council

Evidence of development in MSJ

CIL Funding Applications FY26_1

DATE/DECISS	REF/VAL	PROPOSAL	Houses
07-Mar-17	17/00096/F	Proposed 3-bed dwelling and associated parking area (retrospective)	1
30-Mar-17	16/02128/F	Proposed two number 2-bed semi detached dwellings	2
11-May-17	17/00573/F	Extension and alterations to dwelling to form annexe	1
02-Aug-17	17/01141/RM	Reserved Matters Application: Erection of 2 detached dwellings	2
09-Aug-17	17/01158/RM	Reserved Matters Application: Construction of 6 dwellings (plot 3)	1
31-Aug-17	17/01290/RM	Reserved matters application for proposed dwelling	1
16-Oct-17	17/01508/RM	RESERVED MATTERS: Erection of dwelling (Plot 2)	1
27-Oct-17	17/01679/RM	Reserved matters application for proposed dwelling	1
27-Oct-17	17/01719/F	Residential Development of two dwellings	2
27-Nov-17	17/01728/RM	Reserved Matters Application: Proposed 3 no. 4-bed new dwellings	3
05-Dec-17	17/01898/F	Proposed New Dwelling and Associated Works	1
21-Dec-17	17/02034/RM	Reserved Matters Application for one dwelling	1
02-Feb-18	17/02316/RM	RESERVED MATTERS: Erection of dwelling and garage (Plot 3)	1
06-Mar-18	18/00030/RM	RESERVED MATTERS: New dwelling	1
09-Apr-18	18/00304/RM	RESERVED MATTERS: Erection of dwelling (Plot 2)	1
20-Sep-18	18/01329/RM	RESERVED MATTERS: Construction of dwelling.	1
15-Oct-18	18/01520/RM	RESERVED MATTERS: For one dwelling (Plot 1)	1
16-Oct-18	18/01419/F	Retrospective rear extension to dwelling (revised design)	11
12-Nov-18	18/01641/RM	Reserved Matters Application for one residential dwelling	1
19-Dec-18	18/01406/RM	Reserved Matters Application: Construction of 6 residential dwellings	6
02-Aug-19	19/00804/RM	RESERVED MATTERS: Construction of dwelling	1
12-Sep-19	18/01999/F	Proposed agriculturally tied dwelling and agricultural building	1
06-Jan-20	19/01713/F	Proposed new dwelling and detached double garage	1
12-Feb-20	19/01995/F	Proposed new dwelling and associated works	1
03-Jun-20	20/00369/F	Proposed agricultural tied dwelling and agricultural building	1
22-Dec-20	20/01666/RM	Reserved Matters Application: construction of four dwellings	4
05-Feb-21	20/01807/F	Proposed conversion of existing agricultural building to dwelling including the raising of the roof and associated works	1
10-Jun-21	21/00516/F	Single storey extension to rear of dwelling	1
18-Jun-21	21/00430/RM	RESERVED MATTERS: Erection of one dwelling (Plot 1)	1

CIL Funding Applications FY26_1

13-Jul-21	21/00633/RM	RESERVED MATTERS: Construction of dwelling on Plot 2	1
17-Aug-21	21/01073/F	Single-storey rear extension onto dwelling and construction of detached double garage	1
03-Nov-22	22/00708/F	Proposed Barn Conversion to two new dwellings	2
09-Feb-23	22/01582/F	Proposed dwelling and attached garage.	1
20-Sep-23	23/00454/F	Conversion of the existing barn, which currently has Class Q approval, to 4 No. residential dwellings	4
12-Apr-24	23/01578/F	Demolition of existing 2 storey dwelling, and replacement with modern dwelling.	1
30-Oct-24	24/01333/F	Demolition of 2 dwellings and their replacement with 2 detached dwellings	2
20-Nov-24	24/00634/F	Proposed Dwelling (Self-Build)	1
24-Apr-25	25/00316/RM	RESERVED MATTER APPLICATION- Approval of the appearance, landscaping, layout and scale of the dwelling	1
04-Aug-25	25/00563/F	Proposed demolition of existing buildings and erection of 4 new 2-storey dwellings following class q approval under reference 23/00454/F	4
14-Aug-25	25/00833/F	Proposed Self Build Dwelling	1
09-Dec-25	25/01723/RM	RESERVED MATTERS APPLICATION FOR: Appearance, Landscaping, Layout and Scale for Proposed Self Build Dwelling	1
Total			72

CIL Funding in the parish of Marshland St James

Reference	Name	Allocated	Spent	Available	
FY22_2/005	Highways Improvement - Speed Signage	£9,934.25	£9,934.25		
FY23_1/012	Community Facility Upgrade	£25,000.00	£25,000.00		
FY23_2/023	Car Park Resurfacing - Marshland St James	£10,840.00	£10,840.00		
FY24_1/009	Play Area Upgrade - Marshland St James	£30,000.00	£30,000.00		
FY25_1/09	Inclusive Playground Disabled Parking & Access	£5,000.00	£5,000.00		
Parish CIL	PARISH - Marshland St James Parish Council	£27,363.94	£16,077.45	£11,286.49	£2k Allocated to this project.
	Total	£108,138.19	£96,851.70	£11,286.49	



TERRY JERMY MP

Member of Parliament for South West Norfolk
House of Commons, London SW1A 0/IA

23rd April 2026

Marshland St James Parish Council
C/o Mr Neil Watson, Parish Clerk



Dear Sirs,

Re: CIL Application towards resurfacing the top car park at the Parish Playing Field

I am writing to offer my full support for a bid for CIL funding towards the resurfacing of the top car park at the Parish Playing Field in Marshland St James. This work is vital to ensure good accessibility and to facilitate the new EV chargers.

I wish everyone connected with this project continued success and I am prepared to assist the community in any way I can.

Yours sincerely



Terry Jermy MP
Member of Parliament for South West Norfolk



CIL Funding Applications FY26_1

Neil,

I fully endorse this application, usage of the hall has increased and the facility needs good parking facilities as the area covered means a car journey for many, especially those from adjacent villages.

Regards,

Brian

Cllr. Brian Long

Chair of Corporate Performance Panel.

o Neil Watson

Sent: Friday, April 17, 2026 12:53:39 **AM**

To: Cllr Brian Long

Subject: CIL application

Gentlemen

I am putting together a CIL application to BCKLWN for £30,000 towards resurfacing the top carpark at the Parish Playing field.

This is needed for accessibility reasons, and to facilitate the new EV chargers that are coming soon!

I would appreciate a note of support for our aspirations as soon as possible.

Many thanks

**Neil
Clerk &
Marshland St James Parish Council**

**Watson
RFO**

https://www.west-norfolk.gov.uk/info/20147/about_our_website/470/disclaimer

Dear Members,

I was delighted to learn of your further ambitions at the Parish Playing Field and wholeheartedly support yet more initiatives to extend the use of the site, particularly in respect of those in our community requiring additional access support and facility.

May I take the opportunity to commend the extensive efforts of all concerned in delivering what has evolved into a veritable community oasis in the Fens.

Continued best wishes,

Chris.

Councillor Chris Dawson
Marshland South Division

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FY26_1/10 - Accessible Disabled Toilet/Wet Room for North Wootton Pre-school

Amount Requested **£22,000**

Organisation requesting CIL Funding **North Wootton Pre-school**

Project Summary

Description of proposed Infrastructure

Inclusion of SEN children and a safe changing area for them. Opening up more nursery spaces suitable for children with additional needs/disabilities.

Project Aims

What is the purpose of the project?

We are a small charity-run nursery setting providing care and education for children aged 2–4 years. Having a disabled toilet/wet room would greatly benefit our setting by allowing us to better support children with additional needs and disabilities, creating more opportunities for children in the community with SEN (special educational needs) to access our nursery.

This improvement would help us become a more inclusive setting for all children and families, ensuring everyone can access our facilities comfortably and with dignity. It would also enable us to increase the number of SEN spaces we can offer, supporting the nursery's growth and long-term sustainability.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The project will open up more nursery spaces for children with additional needs/disabilities in our local area.

Describe how your project resolves the infrastructure deficit and benefits your community.

With many nurseries closing their doors in the local area it is very important for us to remain open and have accessibility to offer opportunities for all children to attend our setting, regardless of their needs.

Who will benefit from the proposed infrastructure?

The community and local families who wish for their children to start pre-school. The staff will also receive a huge benefit as they will safely be able to change children with additional needs.

Project Need

How you have identified need and who you have consulted:

The discussion of a disabled toilet/wet room has been on our committee meeting notes/action plan for years but it has come to light more so recently as we are getting more children with additional needs in our local area that are being put on our waiting list. We have been trying to fundraise for years but unfortunately its not enough to cover this additional extension.

Have you consulted your local community

We have organised fund raising events to help and have received quotes from local builders to help with this.

Who have you consulted

Our Committee Chair person has been in contact with Councillor Richard Coates and he has recommended us applying for this grant.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 34700

Can you reclaim VAT: **NO**

Total Costs of Project: **£41640**

Breakdown of costs

Excavate strip footings and concrete, to build all walls

Underground drains, connecting to existing drains - for wet room

Sand/cement floor screed to match existing floor height, floor to be slightly sloping towards drain

Build brick and block walls to roof height, and to gable ends

Supply and erect scaffolding

Supply and erect roof trusses

Guttering to match existing

2 x white upvc windows supplied and fitted

Create and opening with lintels into main Pre-school area, supply and fit door frame and door

Electrics: 1 x pendant light, shower point and extractor fan

Insulate roof space

Plasterboard all walls and ceiling

Plumbing: shower, sink, supply and fit disabled hand rails, radiator to existing system

Supply and fit ultra floor

In addition to above, labour charges for the removal of rubble from site and any unforeseen/extra works

Project Funding

Funding Sources:

Funds already accrued from years of funding/saving, donations, fundraising events, grants

Amount of sourced match funding **£19640**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£41640**

Explanation of funding calculations **Calculations have been based on highest quote received and will be dependent upon cost of materials required**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

Minimal running costs as it will form part of the overall nursery building where heating and lighting will be merged into the every day costs to run the nursery.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

The Norfolk County Council of County Hall, Martineau Lane, Norwich, Norfolk NR1 2DH - expiry of lease 10th December 2029

If you do not own the land, do you have permission from the landowner to implement your project?
N/A

Existing Infrastructure - Current usage

Please give details of the current use

**North Wootton Pre-school, St Augustines Way, South Wootton, King's Lynn, PE303TE
Charity Number 286100**

Term time only setting, open 8-4 Mon-Fri

Maximum of 26 children per session with 44 children currently on role

Project Delivery

Project Timescales

- **Start: As soon as possible or in 2027**
- **Finish Ideally by December 2027**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **At present we do not believe there will be any upfront costs unless contractor requires payment to cover materials when they start work**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

North Wootton Pre-school, St Augustines Way, South Wootton, King's Lynn, PE303TE

Term time only setting 8-4 Monday-Friday

There are currently 44 children on role, with a maximum of 26 children attending the setting per session. Role numbers may increase however maximum number of children will remain at 26 per session. With the addition of a disabled toilet/wet room, the setting would be able to better support the community and those children with additional needs within the setting.

Has a contractor been appointed? **No**

What were/are the considerations for appointing the contractor? **Locality, contractor reputation, timescale to complete work**

How will a contractor be selected, if not yet appointed? **The Committee will look at all quotes submitted and vote to appoint a contractor based on good reputation, availability and best value for money.**

Statutory Obligations

Have you liaised with Planning regarding this project? **Yes**

If you have planning permission, please give the reference number: **576-02a**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

The Pre-school will fund any repairs to extension through fundraising

Quote	Net	VAT	Gross	
1	£34,700.00	£6,940.00	£41,640.00	Preferred Option
2	£35,000.00	£7,000.00	£42,000.00	
3	£26,000.00	£5,200.00	£31,200.00	
4	£33,170.00	£6,634.00	£39,804.00	
Funding				
CIL Requested	£22,000.00			
Internal Match Funding	£19,640.00			
	£41,640.00			

CIL Funding Applications FY26_1

Reference	Name	Allocated	Spent	Available
FY24_2/033	Sports Facility - Football Club Pavilion	£100,611.50	£97,619.39	£2,992.11
FY21_1/021	Wootton Park - All Weather Parking	£10,000.00	£10,000.00	
FY21_1/042	Highways Improvement - LED Street Lighting	£10,000.00	£10,000.00	
FY22_2/007	Village Hall - North Wootton Porch	£20,000.00	£20,000.00	
FY23_2/027	Open Space - Wootton Park Drainage	£7,750.00	£7,750.00	
FY23_2/050	Sports Facility - North Wootton Rugby Pavilion	£100,000.00	£100,000.00	
FY25_1/10	Outdoor gym and trim trail at Wootton park. North Wootton Academy two/one pair interactive walls, one double sided monkey climbing wall.	£50,000.00	£50,000.00	
FY25_1/42	Rugby Club Construct three hard standing passing places on single traffic land - for users & residents.	£20,000.00	£20,000.00	
Parish CIL	North Wootton Parish Council	£18,469.05		£18,469.05
Total CIL Funding in Parish of North Wootton		£336,830.55	£315,369.39	£21,461.16

DATE/DECISS	REFVAL	PROPOSAL	Uplift
20-Apr-17	17/00345/RM	RESERVED MATTERS: Erection of dwelling	1
12-Oct-17	17/01579/RM	Reserved Matters Application: construction of one dwelling	1
12-Apr-18	18/00260/RM	RESERVED MATTERS: Construction of single dwelling	1
24-Apr-19	19/00331/RM	RESERVED MATTERS: Erection of two dwellings	2
18-Jun-24	24/00496/F	Conversion of nursery and flat to dwelling, and construction of 3no. dwellings with garages	3
		Development in the Parish of North Wootton	8

FY26_1/11 - Stow Bridge Footway Extension

Amount Requested **£17,000**

Organisation requesting CIL Funding **Stow Bardolph Parish Council**

Project Summary

Description of proposed Infrastructure

This project seeks to extend the current footway on The Causeway, for an additional 110 metres so that it reaches Stow Bridge Village Hall (and crosses the entrance of the Village Hall car park). Currently, the footway ends at the Bus Shelter on The Causeway, which means that pedestrians must walk in the road or negotiate the grass verge to access the Village Hall. The junction of The Causeway and Runcton Road is on a bend, meaning visibility is somewhat restricted, making it hazardous for pedestrians. This project aims to make the junction safer for everyone.

We are working closely with the owners of Woodlakes Holiday Park, with the aim of achieving a safer environment for all. Part of this work includes a new access onto the Woodlakes Holiday Park for pedestrians, which the owners of the park will fund.

Project Aims

What is the purpose of the project?

The Parish Council's aim is for residents and visitors to feel safe when walking around the village of Stow Bridge, and the proposed footway extension will help greatly towards that goal. We want to extend the current footway, which currently ends at the Bus Shelter on The Causeway; by continuing the footway on to the entrance to Stow Bridge Village Hall, and across the car park entrance (an additional 110 metres) we will be providing a safer route for pedestrians and cyclists to travel around the village. The extended footway will allow safer access to people entering and leaving both the Village Hall and Woodlakes Park. It will encourage more people to access services and local businesses – for example, the butchers, greengrocers café and pub. It will also contribute to providing a safer access to public transport links for people staying at Woodlakes Park.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

Developments in Downham Market over the last few years include Broad Oaks, a major 30-acre development featuring 300 homes, located on the southern edge of the town; The Willows, a project which includes 226 new homes, extensive green space, a play area, and community allotments on the northern edge of the town. Residents of Downham Market regularly patronise Stow Bridge businesses.

Woodlakes Park, situated in Stow Bridge, has increased in size over the last five years and brings a large number of visitors to the area each year. The park is open to local residents (and incorporates two restaurants open to the general public). The park owners plan to install a pedestrian gate adjacent to Stow Bridge Village Hall, which will not only allow local residents easier access to the park's facilities, but will also give guests of the park a safer route out of the park, enabling and encouraging them to explore the local area, support local businesses and access public transport links.

Describe how your project resolves the infrastructure deficit and benefits your community.

The benefit to the local community is two-fold: first and foremost this project is about safety; the footway extension will provide a safer access in and out of both Stow Bridge Village Hall and Woodlakes Holiday Park. An additional benefit will be a boost to local businesses – by making Stow Bridge a safer, and therefore more attractive, place to visit – the project will be encouraging more people to patronise local business, thus boosting local economy.

Who will benefit from the proposed infrastructure?

The general public will benefit from this project. Everyone who lives, works and visits Stow Bridge will benefit. Residents and visitors will feel safer; guests of the holiday park will be more likely to use local businesses. Local businesses could see an increase in turnover if more people can safely access their services due to this project.

Project Need

How you have identified need and who you have consulted:

Feedback from local residents initially helped the parish council to identify the need for extending this footway. By liaising with Stow Bridge Village Hall Management Committee and making an assessment of the area concerned, the parish council quickly established that this was a safety issue that needed to be addressed.

At around the same time, the owners of Woodlakes Park started to make enquiries with the parish council about opening up a new access point to their Holiday Park. After a meeting between representatives of Woodlakes, the parish council, the Village Hall Management Committee, it was agreed that working together would benefit not only Stow Bridge residents, but also the wider local community (residents of Downham Market and beyond) as well as guests of the holiday park.

Have you consulted your local community

We have consulted with local community groups and residents via letters and social media. The responses received have been overwhelmingly positive and in support of this project, with the general consensus being that this will make a dangerous junction safer for pedestrians. Comments are included as part of the supporting evidence for this application.

Who have you consulted

We have consulted Norfolk County Council Highways and they are in support of this project. Support is attached in the form of an email from the Highways Area Engineer, Andrew Wallace.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 18500

Can you reclaim VAT: **YES**

Total Costs of Project: **£18500**

Breakdown of costs

Construction of Trod Footway extension = 18,500

This is confirmed in an email from Andrew Wallace, NCC Highways Engineer (attached).

The costs for this application are based on Mr Wallace's email. Our understanding is that the tender process used by NCC is negates the need for three quotes. However, the Parish Council decided to look at alternative quotes/contractors and three alternative quotes are also attached.

Project Funding

Amount of sourced match funding **£0**

Parish Precepts Allocated **£627**

Parish CIL Allocated **£873**

Total Project Funding **£18500**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

We do not anticipate any ongoing costs with this project. Maintenance of the footway will be the responsibility of Norfolk County Council Highways Department once it is completed.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Do not own the land**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

If you do not own the land, do you have permission from the landowner to implement your project?
Yes, we have the landowner's permission

Existing Infrastructure - Current usage

Please give details of the current use

Stow Bridge Village Hall is in use every day of the week and is home to fitness groups, play groups, sports groups and private functions. Numbers of users varies from week to week but averages around 200 people.

Project Delivery

Project Timescales

- Start: **Late summer 2026**
- Finish **Autumn 2026**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **No, payment will be in one stage, on completion of the work.**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?
It is anticipated that around 30 - 50 people could use the footway per week.

Has a contractor been appointed? **No**

What were/are the considerations for appointing the contractor? **The Parish Council's Financial Regulations sets out how we will appoint contractors.**

How will a contractor be selected, if not yet appointed? **A contractor will be appointed based on knowledge, experience and value for money.**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Once complete, maintenance of the footway will become the responsibility of Norfolk County Council's Highways team.

trod pathway from the stow bridge village hall to the bus stop.						
Quotes		Net Cost	VAT	Gross	Gross	
1	Both	£31,529.00	£6,305.00	£37,834.00	£37,834.00	
2	Path to bus stop	£14,925.00	£2,985.00	£17,910.00	£28,512.00	
	Hall Path	£8,835.00	£1,767.00	£10,602.00		
3	Path to bus stop	£7,715.00	£1,543.00	£9,258.00	£16,206.00	
	Hall Path	£5,790.00	£1,158.00	£6,948.00		
4	Both	NCC Highways		£18,500.00	£18,500.00	Preferred Option

CIL Funding Applications FY26_1

Good afternoon Vicki,

Although not within my county division my initiation of the plan to link the village, and its businesses, with the Woodlakes holiday and amenity complex was undertaken whilst holding the role of Member Champion for the Rural Economy at Norfolk County Council.

I am delighted that this project has both continued to grow and come ever-closer to fruition, and therefore very much offer my whole-hearted support for its delivery, and each and every element necessary to complete.

If I may be of any further assistance then I would most certainly help this important rural and business initiative.

Regards,

Chris.

Councillor Chris Dawson
Marshland South Division
Norfolk County Council

Good afternoon Vicki,

Although not within my county division my initiation of the plan to link the village, and its businesses, with the Woodlakes holiday and amenity complex was undertaken whilst holding the role of Member Champion for the Rural Economy at Norfolk County Council.

I am delighted that this project has both continued to grow and come ever-closer to fruition, and therefore very much offer my whole-hearted support for its delivery, and each and every element necessary to complete.

If I may be of any further assistance then I would most certainly help this important rural and business initiative.

Regards,

Chris

Councillor Chris Dawson
Marshland South Division
Norfolk County Council

Vicki,

As the present County Councillor for Stow Bridge, I fully endorse this proposal. The linking of the village to its businesses and Village hall to allow better public access on foot is critical and this scheme certainly helps greatly in this regard.

Regards,

Brian.

Hi Vicky,

Regularly attending PC meetings I understand what a benefit this would be to the community, thus this application has my full support.

Regards, Colin

DL PG BCKLWN Upwell and Delph ward,

Dear Vicki,

I am very happy to fully support your application for CIL funding.

Regards

Cllr Vivienne Spikings

FY26_1/12 - Renovations to inside and out

Amount Requested **£13,500** Adjusted based on quotes £13,625.96

Organisation requesting CIL Funding **Barroway Drove Village Hall**

Project Summary

Description of proposed Infrastructure

We want to provide a safer and more welcoming village hall that helps people connect, reduces loneliness and supports mental wellbeing. By improving the car park (potholes and flooding), renewing fencing, and upgrading the foyer to be cleaner and safer underfoot, the hall will be easier to access and more comfortable for everyone to use. Replacing broken, worn chairs and providing suitable storage will create flexible, clutter free spaces for regular groups and community events for all ages. As the village's only meeting place, these improvements will help maintain and grow activities that bring residents together, build friendships and support those who may otherwise feel isolated.

Project Aims

What is the purpose of the project?

This project will improve the village hall and grounds so they remain safe, welcoming and fit for increased use. It will repair the uneven, potholed car park and reduce flooding; replace rotting timber fencing; redecorate and recarpet the foyer and improve the entrance mat well so it is safer underfoot and more hygienic; and replace broken/dirty chairs with suitable storage to keep areas clear and usable. The village is expanding and new housing is bringing more families and children, increasing demand for the hall, which is the village's only community meeting place and hosts regular hirers and activities for all ages. These improvements will reduce risks, improve accessibility and protect this essential facility year round.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

New housing in the village is increasing the number of residents and families who need places to meet, access activities and build local connections. As the hall is the only community venue, improving safety and capacity is essential to support this growth. Upgrading the car park (including flooding and potholes) will help manage higher footfall and make access safer for parents with buggies, older people and those with limited mobility. Renewed fencing and an improved foyer will create a more welcoming, fit for purpose first point of contact for new residents. Replacing worn seating and adding proper storage will allow more groups, classes and events to run efficiently, helping us sustain existing services and introduce additional activities as demand increases.

Describe how your project resolves the infrastructure deficit and benefits your community.

The village hall is the only community facility locally, but parts of the site and building are deteriorating and no longer meet the standard needed for a growing village. This project addresses that infrastructure deficit by tackling the key barriers to safe, high quality use: an uneven, flood prone car park; deteriorating fencing; a foyer that is tired and harder to keep hygienic and safe underfoot; and worn seating with insufficient storage.

The benefits will include safer access and movement around the site, improved comfort and cleanliness, better safeguarding for children and vulnerable users, and more usable, flexible space for groups and events. By keeping the hall fit for purpose, we will protect existing activities and enable new services to develop, helping residents connect, reduce loneliness and support mental wellbeing.

Who will benefit from the proposed infrastructure?

The improved hall will benefit the whole community, including older residents, children and young people, disabled people and those with mobility needs, pregnant women and parents/carers with buggies, and people of different faiths and backgrounds. By addressing car park safety, site boundaries, and foyer cleanliness and trip risks, and by providing safe seating and storage, the hall will be easier to access and more comfortable for everyone using it.

- Church worship and faith-based gatherings
- Toddler group and early years activities (children, parents and carers)
- Exercise and fitness groups
- Dance classes
- Performing arts activities and events
- Community auction and fundraising events
- Social events and quiz nights
- Local group meetings and community organisations

Project Need

How you have identified need and who you have consulted:

We identified the need through repeated feedback from hall users and the wider community, alongside our ongoing monitoring of the building and site. Issues have been raised through conversations at events and sessions, discussion at community meetings, and comments on the village Facebook page. Regular hirers have consistently highlighted how the current condition affects safety and use, including the uneven, flood prone car park, deteriorating fencing, a foyer that is unwelcoming and difficult to keep hygienic, and chairs that are worn, dirty or broken. This evidence has enabled us to prioritise the improvements that will deliver the greatest benefit and support safe, inclusive use as demand increases

Have you consulted your local community

Yes. We have consulted the local community through discussions at hall events and activities, community meetings, and ongoing engagement via the village Facebook page. We have also spoken directly with regular hirers and group leaders, who have provided detailed feedback on what improvements are needed to keep the hall safe, welcoming and fit for purpose (including the car park condition and flooding, fencing, foyer safety/cleanliness, and worn seating). Where feedback has been gathered informally, the main themes have been consistent: improve safety and access, refresh the entrance to improve cleanliness and first impressions, and provide reliable seating and storage so groups can run effectively.

Who have you consulted

Prior to submitting this application we have consulted local ward members, who are aware of the issues at the hall and have provided feedback on the need for improvements. We have also sought input from regular hirers and community groups using the hall, and we have considered wider community feedback gathered through events, meetings and the village Facebook page.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 23056.46

Can you reclaim VAT: **NO**

Total Costs of Project: **£27212.75**

Breakdown of costs

Car park improvements to address uneven surfaces, potholes and flooding, making access safer for pedestrians and vehicles. Remove existing gravel, level, new sub base and gravel £13874.00

Replacement of fencing, to improve safety and appearance new posts and rails £3986.00

Replace existing notice board that is rotten. To advertise events. Install new notice board £642.00

Redecoration of the foyer to create a brighter, welcoming entrance for users and visitors. prepare all surfaces prior to painting, all walls, doors and skirting. £1629.79

Recarpeting the foyer and install fix door well for safety making the area clean and more hygienic. Remove carpet and fit new carpet and fix door mat £1030.00

New Chairs to replace items that are broken, worn and stained improving comfort and cleanliness. Replace with new wipeable chairs £6720.00

Storage for Chairs.as they have to be move before most events Install a new storage shed for chairs £1005.00

Project Funding

Funding Sources: **Hire of Hall, Social Events, Donations, Raffles and fundraising**

Amount of sourced match funding **£13586.79**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£27212.75**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

The hall's current annual running costs are approximately £6,500. This includes insurance, utilities, licences, routine maintenance and cleaning. Following the renovations, we expect the improved facilities to attract additional regular bookings and private hires (e.g., birthday parties, weddings and community meetings). Based on current demand, we anticipate hire income increasing by at least £1,500 per year from our current annual revenue of £16,500.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

Flo Performing Arts

Classes Monday, Tuesday, Wednesday and Thursday with 15 different classes each week with 10 – 15 participants each class an average of 200 users per week

Little Gems

Toddler Group

One session per week with approx. 50 children and 65 parent/carers an average of 115 users per week

Bounce Fitness

2 or 3 sessions per week with approx. 18 – 20 users per session an average of 50 users per week

Barroway Way Auction

Once a month an average of 40 users per month

Cornerstone

Sunday Service an average of 40 users per week

Little Miracles an average of 35 users per month

Life Eternal an average of 43 users per month

Barroway Drove Village Hall Committee

Various Events per month an average of 70 users per month

Project Delivery

Project Timescales

- Start: **August 2026**
- Finish **6 months**

What are the stages of the project **Yes, the project will be staged. Car Park, Fencing and Notice Board August 2026, Decorating and Carpeting September 2026 Chairs and Storage September 2026**

Are there any payment stages to enable work to be completed? **30% deposit**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Flo Performing Arts increase in classes per week to include an extra day additional 50 users per week

Life Eternal extra evening per month additional 45 users

Has a contractor been appointed? **No**

What were/are the considerations for appointing the contractor? **Cost, value for money and good quality finish**

How will a contractor be selected, if not yet appointed? **Each quote will be discussed by the committee**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Ongoing maintenance will be funded through a mix of community fundraising, income from social events, and increased revenue from regular bookings and private hall hire. The improved facilities will be more attractive to existing and new user groups, helping to grow hire income year on year. A proportion of this revenue will be set aside as a maintenance and replacement reserve to cover routine upkeep and the long-term depreciation of assets.

CIL Funding Applications FY26_1

Works	Quote	Net	VAT	Gross	Preferred Options
Car Park Refurbishment Works	1a	£9,895.00	£1,979.00	£11,874.00	£11,874.00
	1b	£11,900.00	£2,380.00	£14,280.00	
	1c	£14,804.75	£2,960.95	£17,765.70	
Fence Replacement Works	2a	£3,449.09	£689.82	£4,138.91	
	2b	£3,321.67	£664.33	£3,986.00	£3,986.00
	2c	£2,864.86	£572.97	£3,437.83	
Construct new external notice board	3a	£600.00	£0.00	£600.00	
	3b	£535.00	£107.00	£642.00	£642.00
	3c	£655.00	£0.00	£655.00	
Internal Works - Fire Panel & Door, Redecoration walls, ceilings and woodwork	4a	£3,290.56	£658.11	£3,948.67	
	4b	£1,237.97	£0.00	£1,237.97	
	4c	£1,629.79	£325.96	£1,955.75	£1,955.75
Carpets & Flooring	5a	£1,030.00	£0.00	£1,030.00	£1,030.00
	5b	£985.00	£0.00	£985.00	
	5c	£666.67	£133.33	£800.00	
100 x Chairs	6a	£5,932.00	£1,186.40	£7,118.40	
	6b	£5,862.00	£1,172.40	£7,034.40	
	6c	£5,600.00	£1,120.00	£6,720.00	£6,720.00
Storage Shed	7a	£1,160.05	£232.01	£1,392.06	
	7b	£1,000.00	£200.00	£1,200.00	
	7c	£1,005.00	£0.00	£1,005.00	£1,005.00
				Total	£27,212.75
Quoted as costs	£27,086.79			Funding	
Actual Costs	£27,212.75			CIL Requested	£13,500.00
Shortfall	-£125.96			Internal match funding	£13,586.79
					£27,086.79
Proposed Amendment to CIL funding based on quotes	£13,625.96				
Project Cost excluding works already funded by CIL	£24,227.00				

Reference	Name	Allocated	Spent	Works Completed
FY24_2/004	Play Area Refurb - Stow Bridge	£15,000.00	£15,000.00	
FY24_2/042	Village Hall Lighting and Fire Alarm	£3,661.01	£3,661.01	Fire Alarm Control Box & Emergency Lighting
FY21_1/045	Trod - Barroway Drove	£50,000.00	£50,000.00	
FY22_2/070	Trod - Wimbotsham to Stow Bridge	£21,858.00	£21,858.00	
FY23_1/038	Village Hall Refurb - Barroway Drove	£15,000.00	£15,000.00	Drains, Curtains & Blinds, Flooring, Roof
Parish CIL	Stow Bardolph Parish Council	£15,671.38	£14,698.57	
CIL Funding in Stow Bardolph Parish		£121,190.39	£120,217.58	

DATE	DECISS	REFVAL	PROPOSAL	Uplift
04-May-17	17/00454/RM		RESERVED MATTERS: Proposed two dwellings	2
31-May-17	17/00656/RM		Reserved Matters Application: construction of two dwellings	2
10-Nov-17	17/01395/RM		Reserved Matters Application: Site for construction of two dwellings	2
10-Nov-17	17/01746/F		Construction of one dwelling	1
30-Nov-17	17/01826/RM		Reserved Matters Application: Construction of one dwelling	1
08-Dec-17	17/01940/RM		Reserved Matters Application: construction of a dwelling and detached double garage	1
23-Feb-18	17/02193/RM		Reserved Matters Application: Plots 2-5 - Construction of dwellings	4
01-Mar-18	18/00022/F		New detached dwelling	1
04-Apr-18	17/02360/F		Construction of one dwelling and annexe	2
04-May-18	18/00097/RM		RESERVED MATTERS: One dwelling	1
25-May-18	18/00390/RM		RESERVED MATTERS: Construction of four dwellings	4
20-Jul-18	18/01107/RM		RESERVED MATTERS: Two dwellings (retrospective)	2
21-Dec-18	18/01878/RM		RESERVED MATTERS: Construction of detached dwelling and double garage	1
06-Mar-19	18/02168/RM		Reserved matters application for site for construction of two dwellings	2
26-Mar-19	18/02264/F		Proposed 4 bedroom 2 storey dwelling with separate car port to rear	1
10-Apr-19	18/01819/F		New four bed dwelling	1
25-Apr-19	19/00077/F		Construction of one dwelling house and detached double garage	1
26-Apr-19	19/00382/RM		Reserved Matters Application: Construction of a dwelling for plot 5	1
08-May-19	19/00399/F		Construction of 1no. 2 storey, detached dwelling (revised design) - partially retrospective	1
25-Jul-19	19/00771/F		Proposed garage and dwelling	1
21-Aug-19	19/01133/RM		RESERVED MATTERS: Construction of one dwelling	1
29-Aug-19	19/01028/RM		Reserved Matters Application: construction of a dwelling	1
10-Sep-19	19/01259/F		Sub division of dwelling to form two dwellings	2
04-Feb-20	19/01935/RM		RESERVED MATTERS: Construction of two dwelling	1
07-Feb-20	19/01846/RM		Reserved Matters: Construction of new dwelling with detached garage with self-contained unit at 1st floor and car port - Plot 1.	1
18-Feb-20	19/01730/RM		Reserved Matters: Plot 2 - New Dwelling	1
19-Feb-20	19/01881/F		Construction of two three bedroom detached dwellings	2
25-Feb-20	19/02173/RM		Reserved matters application for proposed dwelling	1
09-Apr-20	19/02097/RM		Reserved matters application for new dwelling	1
12-Apr-20	19/02097/RM		Reserved matters application for two dwellings	2

Produced 11/5/26

CIL Funding Applications FY26_1

I support this funding application as it will benefit not only the hall users currently but the wider community as the attraction begins to grow around activities for those 0-adults.

Thank you
Amy Lockwood
Flo performing arts

Date 2020-03-01 00:37

Dear Village Hall

I was excited to read your ideas for much needed hall improvements.

Whilst the village hall is a perfect venue for our group, there are areas needing updating.

I definitely agree with your ideas for the foyer and the car park clearly thinks its fashion to be full of pot holes!

Its embarrassing setting up for our meeting with the shabby, stained chairs.

I fully support your application and wish you well with your plans to improve our lovely meeting venue.

Jacqi Collins
Life Eternal

Hello Denise

On behalf of Cornerstone and Little Gems Mother and toddler group, we support this application for funding. New chairs will certainly improve the décor and comfort of the users, whilst the front of house improvements will make the building a more inviting and welcoming venue for us and other future hirers of this facility.

Kind Regards
John Miller

Date 2020-04-30 13:02

Dear Denise

Thank you for your email. I can confirm that Stow Bardolph Parish Council fully supports your CIL application and planned improvements to Barroway Drove Village Hall.

Kind regards
Vicki

Vicki Howling (she/her)
Clerk to Stow Bardolph Parish Council

FY26_1/13 - Upwell Village Hall refurbishment.

Amount Requested **£32,000**

Organisation requesting CIL Funding **Upwell Parish Council**

Project Summary

Description of proposed Infrastructure

A warm, welcoming community hub. The refurb will help maintain good governance and funding for this important community asset. The refurb will not only enhance the physical space but also strengthens the community social fabric. Making it a vital part of the community and rural life.

Project Aims

What is the purpose of the project?

The upgrades aim to improve energy efficiency, update infrastructure, and keep the hall sustainable. Poor insulation leads to heat loss and high energy bills. Non-slip kitchen flooring will enhance safety, while a new bookshelf will support second-hand book sales and jigsaw swaps.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

It provides a social infrastructure for the community. The project delivers a sustainable building and an attractive place where people want to live. Village halls provide amenities and services to sustain thriving communities. As the country endures a cost-of-living crisis, rural communities have come to rely on the humble village hall as a place to keep warm, access basic services and socialise without the expense of travelling elsewhere. The village hall offers a warm socialising space where lifelong friendships occur.

Describe how your project resolves the infrastructure deficit and benefits your community.

Investing in village halls yields substantial social and economic returns by enhancing community cohesion, increasing local economic activity, reducing social isolation and fostering volunteering, resulting in sustainable and valued community assets. This initiative resolves key infrastructure, social and environmental challenges by transforming the hall into a modern sustainable community hub.

Who will benefit from the proposed infrastructure?

The community groups who currently use the hall are Friendship Group, a small group of people providing emotional support and care for each other during difficult times. It offers sense of belonging and connection which is essential for mental health.

The other groups are, Indoor bowls, Keep Fit, Ballroom Dancing and Pilates these all promote physical activity. WI offers a platform for women to connect, share experiences and learn from each other. Baby Development bring support for healthy well rounded children. It contributes to the well being to the community by a nurturing environment and supports the development of children's cognitive, social and emotional skills. Art Classes provides a platform for offering skill development and self expression opportunities.

Project Need

How you have identified need and who you have consulted:

The village hall committee convenes monthly to ensure that this project delivers maximum benefit to both the facility and its community. In addition to improving warmth and reducing energy expenses, the initiative will enhance the hall's aesthetic appeal for all community members.

Have you consulted your local community

A feedback form is accessible to all hall users. Recent feedback indicates that the hall appears worn and untidy. Additionally, it was noted that the kitchen floor remains wet for an extended period after mopping, and the grout has a dirty appearance.

Who have you consulted

The Borough Councillors, along with the County Councillor, have all been consulted and each supports the renovations.

Planning consent is not required for these works. Three builders have been consulted for expert advice on improving the efficiency and appearance of the community space.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 36197

Can you reclaim VAT: **YES**

Total Costs of Project: **£36197**

Breakdown of costs **see quotations**

Project Funding

Amount of sourced match funding **£0**

Parish Precepts Allocated **£2000**

Parish CIL Allocated **£2197**

Total Project Funding **£36197**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

General projections indicate that implementing energy-efficient measures can result in significant long-term cost reductions. Additionally, such initiatives promote greater sustainability within the community space.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

Weekly classes:

Keep Fit 15

Pilates 12-15

Ballroom Dancing 10

Women's Institute 10-15

Art Classes 8-10

Slimming World 20-30

Twice weekly:

Line Dancing 15

Indoor Bowls 15-20

Monthly:

Upwell Parish Council 13-25

Outwell Parish Council 15

Baby development 10

Blunts Family Trust 10

Well Creek Trust 10

Open Mic Night 30-40

Also used for parties, weddings, artisan fayres and craft fayres.

Project Delivery

Project Timescales

- **Start: Within the next 3 months**
- **Finish The project will take around 3 weeks.**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **no**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

The refurbishment of the village hall is expected to increase the volume of people by providing a more inviting and modern space for community activities. The upgrades will enhance accessibility, increase capacity for community groups, and ensure the hall continues to meet the needs of the growing community. By making the hall safer, easier to use, the refurbishment will open up more opportunities for community activity, attracting more people to the village hall.

Has a contractor been appointed? **No, a contractor has not been a**

What were/are the considerations for appointing the contractor? **Key considerations are to ensure the project is completed safely and effectively: they must have the skills, knowledge, experience. They must adhere to health and safety laws.**

How will a contractor be selected, if not yet appointed? **The selection process will involve reviewing price, previous projects, proximity to the village hall, and verifying credentials.**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

The refurbishment features upgrades to energy efficiency, community areas, and facilities for different activities. Sustaining these improvements requires ongoing maintenance of energy-saving measures and encouraging diverse use of the hall for local events. Regular upkeep is essential to preserve the hall's condition and ensure it continues to offer a valuable and enjoyable space for the community. The money for this will be provided by the income from hiring out the hall.

CIL Funding Applications FY26_1

	QUOTE	Works	Excl VAT		
FLOORING	1	Kitchen Only	£1,083.33		
FLOORING	2	Toilet Hallway Entrance Gents and Kitchen	£4,672.00		
FLOORING	3	Kitchen Only	£1,557.00	£1,557.00	Preferred Option
FLOORING	4	Kitchen Only	£1,968.00		
INTERNAL WORKS	1	Main Hall - Wall repairs Plastering and Decoration	£38,242.00		
INTERNAL WORKS	2	Main hall - Decorate install spot lights Reception or Kitchen - rebuild larger counter, Main Entrance - drop ceiling Committee room - board and skim, insulate and decorate	£44,680.00		
INTERNAL WORKS	3	Main Hall Walls - Decoration, Bar Area Walls and Ceiling - Insulation, Plaster and decoration, Reception Walls and Ceiling - Plaster and decoration, Reception Desk - design and build desk & shelving, Committee Room - insulate plaster and decorate	£34,640.00	£34,640.00	Preferred Option

Total **£36,197.00**

Requested	£32,000.00
Precept	£2,000.00
Parish CIL	£2,197.00
Total	£36,197.00

CIL Funding Applications FY26_1

Reference	Name	Allocated	Spent	Available
FY24_2/029	Village Hall Upgrade - Disabled Toilet/Heating	£2,000.00	£2,000.00	
FY21_1/014	Village Hall Upgrade - Upwell Renovation	£6,062.00	£6,062.00	
FY21_1/052	Village Hall Upgrade - Upwell Solar, heating & insulation	£50,000.00	£50,000.00	
FY22_2/006	Tourism/Economy - Upwell River Landing Stage Refurb	£15,000.00	£15,000.00	
FY22_2/026	Village Hall - Upwell Bar refurb	£3,500.00	£3,500.00	
FY22_2/028	Village Hall - Upwell Fire Alarm	£5,000.00	£5,000.00	
FY24_1/021	Church Refurb - Upwell St Peters Church	£30,000.00	£30,000.00	
FY25_1/01	Upwell River Side Railings	£10,000.00	£10,000.00	
Parish CIL	Upwell Parish Council	£27,194.17	£25,035.23	£2,158.94
	Totals	£148,756.17	£146,597.23	£2,158.94

CIL Paid for Hall Refurb to date

CIL Project	Amount CIL	Title	Work Completed	CIL Paid
FY21_1/014	£6,062.00	Upwell Hall Renovation	Asbestos removal, demolition, Roof repair and gutters, Fire Strategy Document, Electrical testing,	09/08/2022
FY21/052	£50,000.00	Environmental Transformation - solar panels, new heating system and insulation.	Survey Drawing and Planning plans, Building Reg designs, Side Gate Installed Ceiling & Walls redecoration in Toilet, Lobby & Kitchen, Skim walls and ceiling in Hallway & Lobby, Electrical works, Fuse boards, Fire Alarm Installation & External wiring, Security works - cameras, door sensors, curtains & blinds	19/09/2023 03/04/2024
FY22_2/026	£3,500.00	Village Hall - Bar refurbishment	Fire Exit Doors (Kitchen & Bar), Reclad Porch, Refurb Disabled Toilet Bar Refurb including redecoration	21/08/2024 31/10/2022
FY22_2/028	£5,000.00	Village Hall - Fire Alarm & Sensors	Fuse boards/ mains upgrades, Fire alarm installation, External Wiring	20/09/2022
FY24_2/029	£2,000.00	Hall Refurb	New flooring to corridor and disabled toilet and new heaters to committee room	15/10/2024

CIL Paid £66,562.00



Original Project Description

Total Project Cost: £100k We wish to employ an architect to survey the hall, prepare drawings and a technical design, to get tenders for the work to be carried out and to administer the contract once placed with a builder. This will enable the council to safeguard the future of this vital community facility in such a way as it will be environmentally friendly in line with the Borough's Climate Change Policy. **Parish Council will fund up to £70,000** for the building work This application is only for the money for the architectural work needed prior to the full project going ahead. Once we have quotes for the main project we will seek grant support from WREN to help with that which we are hopeful would be forthcoming.

We wish to **install solar panels** to generate our own electricity, **replace the heating system** with an environmentally friendly air to air system and the thoroughly **insulate the building** to a high standard.

remove and replace the existing countertops, glass storage area , the existing sink and sanitary area and revamp the front of the bar, a new **lowered ceiling with more energy efficient lighting** and generally improve

replace this existing system to an updated set up that would ring through to either a nominated call centre or direct to the emergency services in the event of a fire

Radiators The thermostats help save money by allowing you to adjust the temperature on different radiators in the room. Also having programmable ones allow you to accurately control and programme the electric radiators to ensure energy efficiency is maintained

DATE	DEC/ISS	REF/VAL	PROPOSAL	Houses
20-Jul-17	17/00855/RM		Reserved Matters Application: Construction of one dwelling	1
11-Aug-17	17/01328/RM		Reserved Matters Application: Proposed dwelling	1
29-Sep-17	17/01608/RM		Reserved matters application for one dwelling	1
16-Oct-17	17/01394/RM		Reserved Matters: Erection of dwelling (Plot 1)	1
07-Dec-17	17/01584/RM		Reserved Matters Application: Construction of one dwelling	1
20-Dec-17	17/02055/RM		Reserved Matters Application: Proposed dwelling	1
17-Apr-18	18/00326/RM		Reserved Matters Application: Construction of 1 dwelling for plot 23	1
19-Apr-18	18/00176/F		Proposed barn conversion to dwelling and extension	1
19-Apr-18	18/00365/RM		RESERVED MATTERS: New dwelling (Plot 2)	1
16-May-18	18/00520/RM		RESERVED MATTERS APPLICATION: Construction of detached dwelling and detached garage on Plot 5.	1
22-May-18	18/00540/RM		Reserved Matters Application for proposed dwelling	1
14-Sep-18	18/01217/RM		Reserved matters application for dwelling	1
21-Sep-18	18/01229/RM		Reserved matters application for proposed dwelling	1
11-Oct-18	18/01487/RM		Reserved Matters Application: Construction of a dwelling for plot No. 15	1
12-Dec-18	18/01861/F		Replacement dwelling house and garage	1
09-Apr-19	18/01547/RM		Reserved Matters Application for one dwelling	1
18-Apr-19	19/00287/F		Demolition of existing single-storey building and erection of 2-storey dwelling	1
25-Apr-19	18/02234/F		Construction of one dwelling	1
03-May-19	19/00438/RM		RESERVED MATTERS: Erection of dwelling (Plot 19)	1
09-May-19	19/00270/RM		Reserved Matters Application for proposed dwelling	1
17-Jun-19	19/00588/F		Alterations and change of use of building and land to form dwelling and residential curtilage	1
26-Jun-19	19/00794/F		Replacement dwelling house and garage	1
31-Oct-19	19/01462/F		Construction of dwelling with garage (Plot 25)	1
25-Aug-20	19/02020/RM		Reserved matters application: Construction of a dwelling on plot 4 only	1
28-Jul-21	21/00624/RM		Reserved Matters: Construction of dwelling and detached garage.	1
27-Oct-21	21/01718/RM		Reserved Matters: Construction of dwelling and garage.	1
27-Jan-22	21/01976/RM		RESERVED MATTERS: Construction of a dwelling including a new access	1
13-Mar-23	22/01830/F		Demolition of barn and construction of a new dwelling and access	1
15-Mar-23	23/00076/RM		PROPOSED 2 STOREY DWELLING	1
28-Apr-23	22/02260/F		Proposed replacement dwelling	1
04-Jul-23	23/00551/RM		Reserved Matters Application for one dwelling	1
20-Jul-23	23/00027/F		Erection of a single dwelling house and garage	1
02-Jul-24	24/00443/F		Proposed detached dwelling	1
13-Sep-24	24/01325/F		Proposed full application for barn conversion to dwelling, (to extend and alter Class Q approved scheme). Including conversion of adjacent building to associated domestic garage and defining of proposed garden area.	1
07-Mar-25	24/02069/F		Self-Build: Full planning application for proposed 2-storey dwelling and detached double garage.	1
13-May-25	25/00499/F		Self Build: Demolition of existing building, and construction of a single storey dwelling	1
04-Jun-25	25/00270/F		SELF-BUILD - Demolition of barn and construction of new self build 3 bedroom dwelling, and formation of new access	1
24-Oct-25	25/01199/F		Proposed full application for barn conversion to dwelling (to extend and alter Class Q approved scheme). Including defining of proposed garden area	1
23-Dec-25	25/01778/F		RETROSPECTIVE- Completion and Retention of 4 dwellings.	1
17-Sep-18	18/01346/RM		Reserved matters application for one dwelling	1
13-Oct-17	17/01371/RM		RESERVED MATTERS: Two dwellings	2
13-Oct-17	17/01372/RM		RESERVED MATTERS: Two dwellings	2
19-Dec-19	19/01947/RM		RESERVED MATTERS: Construction of two dwellings	2
28-Feb-23	22/01717/F		Proposed 2 dwellings with carports and conversion of office and storage building to 3 dwellings	2
04-Oct-24	24/01458/RM		RESERVED MATTERS APPLICATION FOR: two dwellings, following the demolition of two existing dwellings on site.	2
25-Oct-24	24/01291/F		Conversion of agricultural building to 2 dwellings to include demolition of part of building and erection of 2 garages and demolition of an agricultural building	2
12-Oct-17	17/01078/F		Residential development of redundant commercial land to provide 4 new dwellings	4
30-Mar-22	21/01351/F		Re-submission of expired planning re: 17/01078/F to allow residential development of 4 dwellings to Land South of 31 School Road Upwell.	4
20-Apr-23	22/02226/F		Residential development - Four new dwellings, involving the demolition of three farm buildings.	4
20-Aug-19	19/01062/RM		Reserved Matters: Construction of 5 dwellings	5
19-Jun-17	17/00811/RM		Reserved Matters Application for plot 9 (15/01496/OM: Outline application with some matters reserved for 25 dwellings consisting of 18 houses and 7 bungalows. Access, road and plot layout committed)	25
Total				94

Dear Melanie,

I am very pleased to support your CIL application for funding for the Village Hall improvements.

Borough Councillor Vivienne Spikings

Sent from [Outlook for iOS](#)

Hi Melanie,

I also support Your CIL application for needed improvements to the Upwell

Village

Hall.

Best regards, Colin

Upwell and Delph ward

From: clerk@upwell-pc.gov.uk

Sent: Monday, April 20, 2026 2:16:14 PM

To: Cllr Vivienne Spikings 'Colin Rose'

Subject: CIL application for Upwell Village Hall

[External Email]

[Confirm the senders email address is genuine, before clicking on links and replying]

Both

Please would you write me an email for your support of works to Upwell Village Hall.

They will help with energy efficiently, aesthetics and health and safety.

Many thanks and kind regards

Melanie Hilton

Upwell Parish Clerk (CiLCA)



Feedback 1:

How could we improve the services:

It seems the hall hasn't been decorated in many years, and has a lot of peeling wall paper and paint.

Feedback 2:

Booking Process 1 2 3 4 5 6 7 8 9 10

Meet and Greet procedure 1 2 3 4 5 6 7 8 9 10

Overall Cleanliness 1 2 3 4 5 6 7 8 9 10

The Bar – Service 1 2 3 4 5 6 7 8 9 10

After Hire experience 1 2 3 4 5 6 7 8 9 10

How could we improve the services:

Kitchen floor grout is dirty and floor is slippery when left wet.

FY26_1/14 - Upwell Cemetery road repair and new pathway

Amount Requested **£10,000**

Organisation requesting CIL Funding **Upwell Parish Council**

Project Summary

Description of proposed Infrastructure

A new flat pedestrian road and an accessible path for walkers and wheelchair users.

Project Aims

What is the purpose of the project?

The roadway leading into the cemetery requires resurfacing due to tree roots causing the asphalt to lift, presenting a health and safety concern for pedestrians. Additionally, it is recommended to provide an alternative pathway for access when the main gates are locked. At present, when the gates are locked, the sole access route traverses grassy terrain, which may not be suitable for wheelchair users who require a level surface.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The Council is currently considering expanding the cemetery to accommodate the increasing population of the parish of Upwell. This project also aims to address rising health and safety concerns.

Describe how your project resolves the infrastructure deficit and benefits your community.

The gates are closed due to trip hazards from uneven tarmac. Only pedestrians can enter, and there is no disabled access when the gate is shut.

Future burials are restricted to Upwell parishioners because of limited land.

Who will benefit from the proposed infrastructure?

All cemetery users and visitors will benefit.

Project Need

How you have identified need and who you have consulted:

Councillors carry out routine health and safety inspections throughout the village, and this problem was brought to their attention during one of these checks.

Have you consulted your local community

The local community has not been consulted, but a Councillor who frequently visits the site has been informed about the issues from other visitors.

Who have you consulted

The arboculturist at Kings Lynn Borough Council, as well as three local groundworks companies.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Project Costs

Total Project NET Cost : 12259

Can you reclaim VAT: **YES**

Total Costs of Project: **£12259**

Breakdown of costs

Pathway.. please see Quote

Roadway... please see Quote

Project Funding

Amount of sourced match funding **£0**

Parish Precepts Allocated **£2259**

Parish CIL Allocated **£0**

Total Project Funding **£12259**

Explanation of funding calculations **£8545.00 for roadway, £3714.00 footpath**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

none

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Leasehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

Kings Lynn Borough Council

If you do not own the land, do you have permission from the landowner to implement your project?

N/A

Existing Infrastructure - Current usage

Please give details of the current use

There are no available figures on cemetery visitors.

Project Delivery

Project Timescales

- Start: **in the next three months**
- Finish **two weeks after start date**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **no**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Cemetery attendance is expected to increase if appropriate accessibility measures for individuals with disabilities are implemented, according to the Council.

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **Price was the deciding factor, and using local contractors.**

How will a contractor be selected, if not yet appointed? .

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Through the precept or from Neighbourhood CIL.

CIL Funding Applications FY26_1

Quote No	Works	NET Cost		
1	Driveway	£28,830.65		
1	Path - main road to driveway	£3,714.00	Preferred Option	£3,714.00
2	Roadway_Tarmac	£10,086.00		
3	New Cemetery Path	£7,100.00		
4	Driveway - Asphalt	£8,545.00	Preferred Option	£8,545.00
5	Footpath	£5,889.00		
				£12,259.00

Project Cost	
CIL	£10,000.00
Precept	£2,259.00
	£12,259.00

Thanks M.

I am happy to support your CIL application for the Cemetery footpath which has been a problem for quite some time.

Best regards, Colin

Upwell and Delph ward
DL PG BCKLWN

Dear Melanie,

I am very pleased to support your CIL application for funding for the Cemetery footpath and roadway resurfacing.

Borough Councillor Vivienne Spikings

Sent from [Outlook for iOS](#)

From: clerk@upwell-pc.gov.uk <clerk@upwell-pc.gov.uk>

Sent: Monday, April 20, 2026 2:16:14 PM

To: Cllr Vivienne Spikings ; 'Colin Rose'

Subject: CIL application for Upwell Cemetery

Both

Please would you write me an email for your support of works to Upwell Cemetery.

This will be for H and S reasons and access for the disabled.

Many thanks and kind regards

Melanie Hilton

Upwell Parish Clerk (CiLCA)

FY26_1/15 - THVH&PF New warm flat roof, replacement of substandard flat roof.

Amount Requested **£31,904**

Organisation requesting CIL Funding **Three Holes Village Hall and Playing Field, Regd Charity 304483**

Project Summary

Description of proposed Infrastructure

A safe and compliant village hall and playing field for use as a community asset. The Charity is run entirely by volunteers and offers facilities and services at the village hall and playing field to the communities of Three Holes village and the parish of Upwell and neighbouring communities. These include providing a base for local clubs and societies a venue for projects, functions and events and affordable facilities for private functions. The committee organises & runs a community cinema also activities to help promote community spirit and to entertain and inform the local people, this also helps to raise funds towards repairs and the upkeep of the hall and playing field.

Project Aims

What is the purpose of the project?

Replacement of a substandard flat roof due to failure and replace with a new warm flat roof compliant with LABC regulations to enable the hall to remain open and safe for the community to use and will accept PV panels please see BCIIr Collin Rose report the main element of which we enclose.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The Upwell Parish exists to highlight the parish plan for local development potential. There are recent developments in Three Holes and the greater Parish which also includes Lakes End.

THVH has been offering affordable quality facilities to its community since 1952. The hall is of a high standard and the committee is dedicated to retain users and attract new users whilst continuing to run events for the community.

The halls heating has recently been updated and the new warm flat roof will add a further benefit to help maintain a comfortable temperature for the length of the hire.

The village hall and playing field are the last remaining amenities in Three Holes, we have lost our Church, shops and pub it is imperative the hall remains open for the community. If the hall closed there would be no where for the regular activities or community gatherings. The hall is the main support for the playing field, if the hall closes there will be no playing field for the local community.

Describe how your project resolves the infrastructure deficit and benefits your community.

As previously mentioned Three Holes Village Hall is the last remaining facility in Three Holes. The hall is in constant use with regular weekly activities, the table tennis club has run at full capacity over the past two years with a waiting list, bowls club, auction with hot & cold food available by the organizer and bingo, there is a monthly community cinema, we run table top and craft fairs, the afore mentioned activities/events are well supported by the community. The hall is hired out for parties children's parties, weddings, wakes, conferences, fitness classes, art classes etc and is the local polling station. The hall supports the playing field enabling it remain open for all to use, we understand that it is government policy to retain such.

Who will benefit from the proposed infrastructure?

The communities of Three Holes village and the parish of Upwell and neighbouring communities.

Project Need

How you have identified need and who you have consulted:

The flat roof is showing signs of failing, damp patches and cracks are visible in the ceiling and the roof has sunk and puddles remain on the roof. An inspection by the then interim chair BCllr Colin Rose who is suitably experienced and a local builder Brian Carr was carried out in 2022. The leaks were found to be due to a previous substandard repair and the roof was found to not have been erected to comply with LABC Regulations in regards to specification. Please see BCllr Colin Rose report and support email. A replacement warm flat roof is a priority to enable the hall to remain safe and open. Our goal once the flat roof is replaced is to work towards becoming carbon neutral.

Have you consulted your local community

Members of the local community and our regular club members have noticed the damp patches, cracks and sagging in the ceiling and are fully aware of the issues with the roof and the need for a new warm flat compliant roof, they are supportive and happy we are working towards having the roof replaced.

Who have you consulted

CNC building control c/o BCllr Colin Rose whilst interim chair with the help of a local builder. Three roofing contractors who provided the quotes

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Project Costs

Total Project NET Cost : 55109.26

Can you reclaim VAT: **NO**

Total Costs of Project: **£66131.11**

Breakdown of costs

£65,226.31 new warm flat roof Webber & Bush Ltd

£904.80 Building Control

Project Funding

Funding Sources: **Grants and Charity Funds**

Secured Funding **Norfolk Community Foundation £10000, Geoffrey Watling £7500 Bernard Sunley £5000, Charity funds £3227.11, National lottery £8500**

Amount of sourced match funding **£34227.11**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£66131.11**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

There are no running costs, the new warm flat roof comes with a 15 year guarantee.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

Monday every other week Charity bingo (60 - 80 people)

Tuesday : table tennis every week (running at full capacity, with a waiting list)

Thursday : indoor mat bowls every week (15 people)

Friday : auction every week (90 -110 people)

Saturday: bingo every week (90 - 110 people)

Sunday : Welle cinema first Sunday of each month (50 people)

PLAYING FIELD : Monday, Wednesday, Friday evenings, Saturday morning Upwell Youth Football Club every week (138-150 people)

Private hire including children's parties, weddings between 50 to 100 people

Three Holes Village Hall is the local polling station

Project Delivery

Project Timescales

- Start: **August 2026**
- Finish **September 2026**

What are the stages of the project **No**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

THVH has been offering affordable, quality facilities to its community since 1952. The hall is in high demand and of a high standard and the committee are dedicated to retain users and attract new users whilst continuing to run events for the community. There are plans to open a Saturday morning breakfast/coffee club in addition the hall could serve as a warm hub in the winter.

The CIL will help towards the cost of a replacement warm flat roof which will enable the continuation of the existing weekly/monthly activities at the hall and attract new users it will also prevent the hall from closure. It will ensure the building remains safe and warm for users/hirers and helps the last remaining community facility in the village to continue.

Has a contractor been appointed? **Yes, a contractor has been appo**

What were/are the considerations for appointing the contractor? **Webber & Bush Ltd have been selected they are highly recommended and competitively priced**

How will a contractor be selected, if not yet appointed? **Trustee meeting unanimous vote**

Statutory Obligations

Have you liaised with Planning regarding this project? **Yes**

Have you liaised with Building Control? **Yes**

If you have building regulations, please give the Council Building Control reference number or approved inspector details: **The roof issue was discussed by BCllr Colin Rose in 2022 and an estimate given for CNC LABC inspection. Draft details were left with CNC awaiting funding.**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

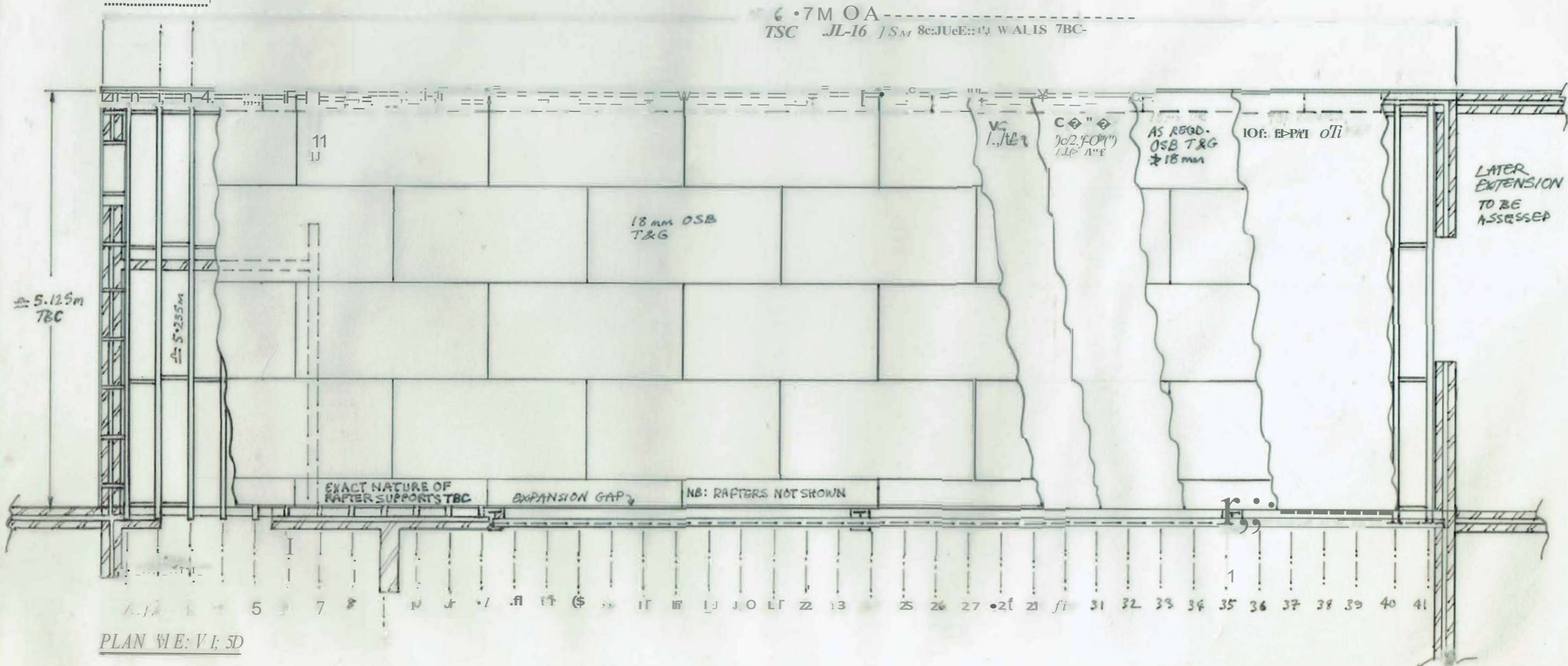
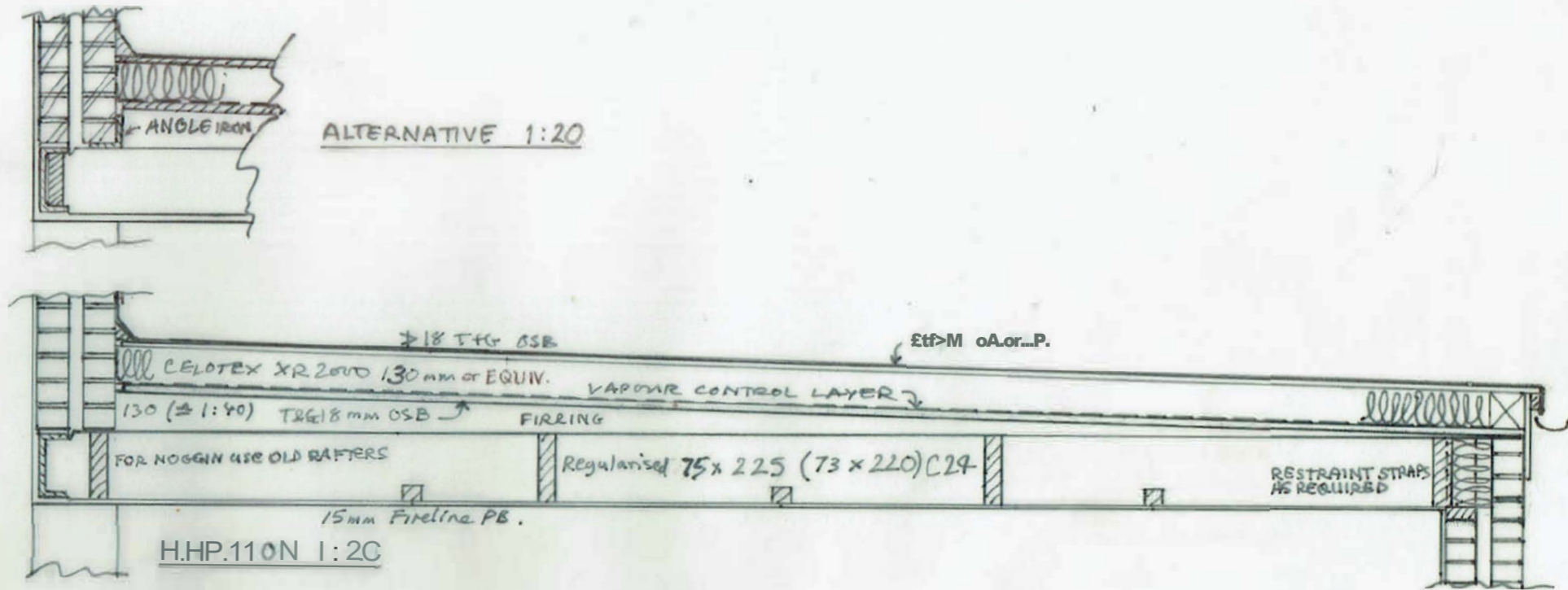
The new flat roof will come with a 15 year guarantee ;yearly inspections will be carried out to ensure its stability and safety any deterioration or damage of the roof will be repaired immediately to ensure the longevity of the roof. If we are unsuccessful with our CIL application and the roof deteriorated further and became unsafe or failed we would have no option but to close the hall.

FREE HOLD WITH FLAT ROOF BOIL
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CIL Funding Applications FY26_1



CIL Funding Applications FY26_1

Quote	Net Cost	VAT	Gross Cost		
EC11805	£57,656.00	£11,531.20	£69,187.20		
2227	£62,160.00	£12,432.00	£74,592.00		
THVH002	£54,355.26	£10,871.05	£65,226.31	£66,131.11	Preferred Option
Building Control	£904.80	£0.00	£904.80		

Funding Sources	
Bernard Sunley Foundation	£5,000.00
Geoffrey Watling	£7,500.00
Norfolk Community Foundation	£10,000.00
THVH Charity Funds	£3,227.11
National Lottery	£8,500.00
Requested CIL	£31,904.00
Total	£66,131.11

From: Cllr Colin Rose [REDACTED]
Sent: 10 March 2026 09:19
To: Amanda Driver [REDACTED]
Cc: [REDACTED]
Subject: Three Holes VH CIL application

Hi Amanda,

I would like to support the above imminent application as the flat roof has got to the end of its life span and the work after the 2011 fire appears not to have been approved by LABC, the underspecified rafters inspected through a temporary aperture are not sufficient for a 5m span, there is no noggin at 2m centres and the warm roof is not compliant with 1:40 pitch, it pools & leaks during rain and the ceiling is cracking. I have lodged plans with CNC BC when I was the Chair of Trustees so have an interest but not financial.

Regards, Colin
Upwell and Delph ward
DL PG

Dear Amanda,

I wish to support the CIL application for THVH request for funding for their flat roof. This will make such a difference as the roof is in a dire state and enable this much needed hall to remain open.

It is a big Community Asset and used by many in the area so any help is greatly appreciated.

Cllr Vivienne Spikings

Sent from [Outlook for iOS](#)

FY26_1/16 - West Walton Play Area Redevelopment

Amount Requested **£32,973 Adjusted based on quotes £32,995**

Organisation requesting CIL Funding **West Walton Parish Council**

Project Summary

Description of proposed Infrastructure

This project will provide the following:

A new Jigsaw Tower with the required safety surfacing

An improved Early Years Area including a new slide and safety surfacing

Project Aims

What is the purpose of the project?

This project aims to provide much needed improvements to the village play area. The recreation ground and play area is the only free open access provision for villagers. We live in a rural community where access to such facilities is crucial for local people to have somewhere to go without having to travel by car or bus. The facilities are used by families who often go to the park for the day in the school holidays taking picnics and enjoying an affordable day out. This also allows adults the opportunity to socialise whilst their children have the opportunity for free play and to mix with other children. We need to ensure that the facilities we offer on the site are not only safe but modern and provide physical challenge and make the play area an attractive facility for families. The Parish Council is keen to see this valuable local resource used by even more local people and brought up to modern standards

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The new provision will provide much needed facilities for the village as it sees new housing development which is aimed at families. The new housing developments in the area will mean more children and young people being introduced in to the community which has traditionally had an older demographic. It is important that with this younger population we ensure that as a Parish Council we provide facilities that offer meaningful affordable activities for families. These families need to be able to feel part of the community and free healthy outdoor opportunities mean that people of all ages will have the opportunity to mix and integrate into village life. It is important that new and existing residents see West Walton not just as somewhere to have their house but feel a sense of belonging and community and want to spend their free time in the village rather than travelling elsewhere for their free time.

Describe how your project resolves the infrastructure deficit and benefits your community.

The current facilities on the Recreation Ground whilst providing basic local provision require significant modernisation if they are to cater for an increased and younger population. The current level of equipment on the play area does need increasing and improving to keep pace with an expanded population.

This project will undoubtedly benefit local children and young people but also their wider families as the facility will be a valuable focal point for the local community

Who will benefit from the proposed infrastructure?

The facility is aimed at providing for children and young people in the village. It also provides a valuable opportunity for parents, carers and grandparents to meet and socialise whilst their children play.

The area is free and open to all and is accessible for those with physical disabilities.

Project Need

How you have identified need and who you have consulted:

The Parish Council has consulted extensively to identify the need for the project. The Council has used the following to identify the need:

Social Media - including Facebook

Consultation with the Primary and Nursery School adjacent to the play area

Held an Open Evening at Village Hall for people to view the plans for the site

Spoken to local Ward Councillors

Placed a notice in the Parish magazine inviting people's views

Provided paper consultation forms

Provide a QR code for people to register their views

Have you consulted your local community

Using the methods above we have received the following: Support from Ward Councillors who see the value of improved local play provision and view the scheme as very positive and well thought out. One of the stand out findings from the consultation was that people who don't have children or grandchildren took the time to come to the Consultation event and fill out a form saying they supported the need for improved play provision. Some of them had used the Recreation ground when they were youngsters in the village.

I'm emailing to express my support for the village playing field upgrade plans at West Walton. We live down school road (PE14 7HA) and are frequent visitors of the playing field with our two children. We regularly visit the playing field after school and would love to see the tired equipment and playing surfaces upgraded. In turn I think this would encourage more use of the play area from the community and be a valuable social spot for children and families.

Many thanks,

Who have you consulted

We have consulted with both Ward Councillors and received their support along with the local primary school and nursery school which are adjacent to the play area.

This is a very well thought out project needed by the community at West Walton and surrounding area.

Regards

Cllr Richard Blunt

I write in support of the Parish Council in their bid for funding for proposed purchase of new play equipment.

I have seen how diligent members of the Parish Council are in their quest to provide services and equipment for the West Walton / Walton Highway parishioners.

I believe their hard work ought to be supported with funding to continue their work supporting the local residents.

Kind regards,

Cllr Julian Kirk

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Total Project NET Cost : 47973

Can you reclaim VAT: **YES**

Total Costs of Project: **£47973**

Breakdown of costs

Jigsaw Tower and Surfacing - £32,486

New Slide and improved Surfacing in the fenced Early Years Area - £11,223

Site Set Up - £975

Project Funding

Amount of sourced match funding **£0**

Parish Precepts Allocated **£3022**

Parish CIL Allocated **£11978**

Total Project Funding **£47973**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

The Parish Council will continue to maintain the play area after the new equipment has been installed and this will be covered through the Parish Council annual budgets

The annual inspections for the play areas are £150

The grass cutting is around £650 for the play areas including herbicide treatments

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

The facility is open from dawn to dusk 365 days a year and is free to access. Therefore, exact usage is hard to assess. However, Parish Councillors have been visiting the site on different days and at different times such as in school holidays, weekdays, after school and weekends to try and understand the usage patterns. It is estimated that the facility is used by over 200 people each week and this is expected to rise significantly with the proposed upgrade

Project Delivery

Project Timescales

- Start: **01/09/2026**
- Finish **01/10/2026**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

The facility is free and open access from dawn until dusk 365 days a year so there are no groups allowed to book the facility

Based on our assessment of current usage and the implementation of the new equipment we see the facility be used by at least 300 people per week

Has a contractor been appointed? **Yes, a contractor has been appointed**

What were/are the considerations for appointing the contractor? **The Parish Council undertook a detailed procurement exercise inviting three established play equipment providers to quote for the work. This included each company being met on site by Parish Councillors prior to submitting a quote**

How will a contractor be selected, if not yet appointed? **The contractor has been selected based on the cheapest quote**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

The Parish Council will continue to fund the ongoing management and maintenance of the play area through the annual Parish Council budget

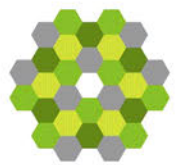
	Quote 1	Quote 2	Quote 3	Quote 4
Main Area removals and preparation	5,813.50			
Apricot Orchard Multiplay with twin towers,	30,644.00	£32,486.00	Complete like-for-like quote	Complete like-for-like quote
Flat swings	4,398.00	£3,289.00		
Toddler Slide	4,958.00	£11,223.00		
Cradle swings	4,398.00			
Site set up & Preliminaries	1,805.00	£975.00		
Quotation Discount	-£2,250.00			
	49,766.50	£47,973.00	£53,957.99	£49,710.86
Funding				
CIL Requested	£32,973.00			
Parish Precpts	£3,000.00			
Neighbourhood CIL	£11,978.00			
Total	£47,951.00			
Difference between Funding & Project Quote	£22.00	Recommended amendment	£32,995.00	

Email Fri 01/05/2026 13:58 from Clerk: As this figure of £22 is below £100, the Parish Council will contribute the £22.00 shortfall. This will be added to the Parish Council agenda for May for ratification as well.

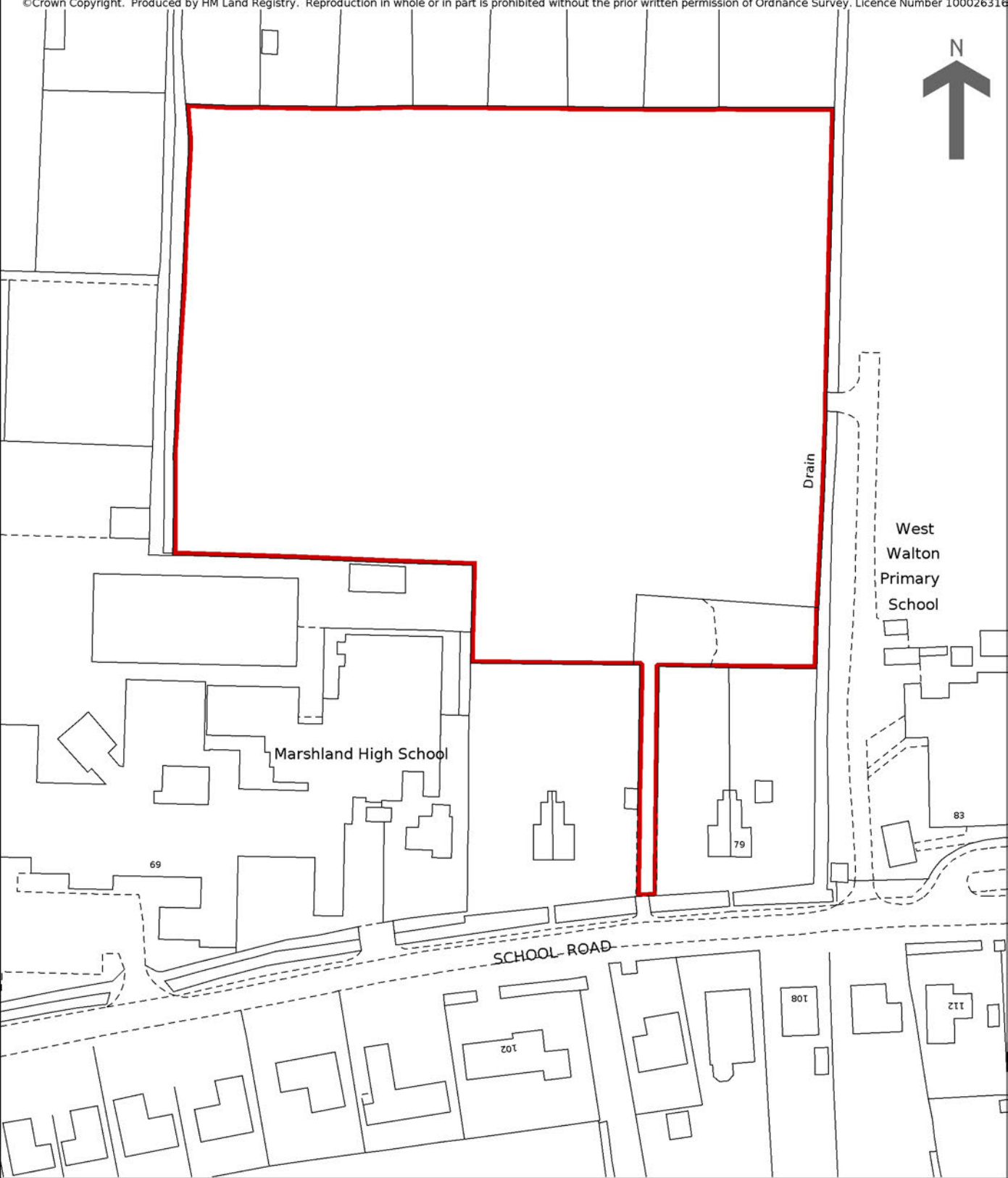
Reference	Name	Allocated	Spent	Available
Parish CIL	West Walton Parish Council	£13,628.51	£1,650.00	£11,978.51 Full Parish CIL Allocated

CIL Funding Applications FY26_1

DATE/DECISS	REFVAL	PROPOSAL	Houses
27-Feb-17	16/01962/RM	Reserved Matters Application: Erection of a four bedroom detached dwelling	1
07-Jul-17	17/00627/F	Reinstatement of collapsed section of wall from original barn, extension and conversion of barn to form a residential dwelling	1
03-Jul-19	17/01592/F	Residential development of 8 dwellings	8
23-Oct-20	20/01249/RM	RESERVED MATTERS: Erection of dwelling and garage	1
03-Feb-21	20/01398/F	Conversion of barn to dwelling	1
28-Jun-21	20/02121/F	Demolition of existing butcher shop and erection of 2No. two-storey three bedroom semi-detached dwellings	2
06-Aug-21	21/00810/F	Proposed annexe for occupation by a family member in conjunction with the existing dwelling house	1
01-Oct-21	20/02075/F	Erection of two-storey five bed dwelling	5
07-Jan-22	21/02092/F	Proposed annexe for occupation by a family member in conjunction with the existing dwelling house	1
27-Mar-23	22/01108/F	Conversion of existing buildings and erection of link extension to form 1 x 3-bed single-storey dwelling	1
18-May-23	23/00408/F	Proposed full plan conversion of a Barn with existing prior approval into a 3 bed 2 storey dwelling, domestic garden and upgraded access.	1
23-Jan-24	23/01680/F	RETROSPECTIVE APPLICATION: Conversion and extension of barn to create a dwelling and construction of cart shed/garage	1
24-Apr-24	23/01833/RM	Reserved Matters Application for a proposed dwelling	1
18-Nov-25	25/01523/F	Change of Use of agricultural barns to form single storey dwelling with attached residential annexe including associated landscaping and parking	2
Total			27



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Cllr Julian Kirk. Reform UK
Borough Council of King's Lynn and West Norfolk, Borough Councillor for the
Walsoken, West Walton & Walpole Ward.
Norfolk County Councillor for the Marshland North Division.

10/03/2026

Parish Council and 'whom it may concern.'

I write in support of the Parish Council in their bid for funding for proposed purchase of new play equipment.

I have seen how diligent members of the Parish Council are in their quest to provide services and equipment for the West Walton / Walton Highway parishioners.

I believe their hard work ought to be supported with funding to continue their work supporting the local resident's.

Kind regards,
Cllr Julian Kirk

Tuesday 10th March 2026

West Walton Parish Council
to whom may also concern

Letter in support of Parish 'Council bid for funding for Play equipment

Please accept this letter in support of West Walton's bid for funding for the new play equipment.

This is a very well thought out project needed by the community at West Walton and surrounding area.

Regards

Cllr Richard Blunt

Ward Member for Walsoken, West Walton, Walpole Highway and The Walpoles

Leader of the Conservative Group

Unfortunately we are unable to attend the meeting on 20 April but we fully support the plans to upgrade the equipment. Our grandchildren use this facility whenever they come up to visit us. It is also a fabulous resource for young families in the village.

[REDACTED]

I'm emailing to express my support for the village playing field upgrade plans at West Walton.

We live down school road [REDACTED] and are frequent visitors of the playing field with our two children. We regularly visit the playing field after school and would love to see the tired equipment and playing surfaces upgraded. In turn I think this would encourage more use of the play area from the community and be a valuable social spot for children and families.

Many thanks,

[REDACTED]

We would like to log our support for upgrade to the playing field equipment. We take our grandchildren there and would appreciate safer and updated equipment.

[REDACTED]

I'm emailing in support of upgrading the village play equipment. With 3 children [REDACTED] who attend the school and pre-school next door to the playing field we are regular users of the park. It would be amazing to have a more modern play area with increased equipment available for them.

[REDACTED]

I would love to pledge my support for the updating of the village play area. Our young grandchildren love to play there and would like it even more if it was updated.

My name is [REDACTED] and my postcode is [REDACTED]

I would like to support your grant project funding.

As a long term resident of West Walton, the play area is a lovely safe space for families to enjoy quality time together. I often see families enjoying picnics and fun times together. The area needs further investment to ensure safety of all and the inclusion of all ages of children

[REDACTED]

FY26_1/17 - West Winch Village Hall - Roof

Amount Requested **£45,000 Adjusted based on quotes £36,514**

Organisation requesting CIL Funding **West Winch Parish Council**

Project Summary

Description of proposed Infrastructure

The Roof , once replaced, will make sure that the Village Hall can remain sustainable for years to come to serve the community

Project Aims

What is the purpose of the project?

The Village Hall at West Winch was built in 1973/4 and the roof has well passed its life span. The Parish Council and Hall Committee as it was have patched up the roof on a few occasions, but it is now in need of complete replacement.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

The Village Hall is the hub of the community and therefore will help support the occupants of those new to the village once development has taken place

Describe how your project resolves the infrastructure deficit and benefits your community.

It will benefit the community by being able to remain open to the public.

Who will benefit from the proposed infrastructure?

The Whole Community

Project Need

How you have identified need and who you have consulted:

The roof has had a survey done by three different contractors and all have stated that it is coming to the end of its useful life.

Have you consulted your local community

Not at this point

Who have you consulted

The Village Hall Committee (now disbanded) and the members of the Parish Council

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Project Costs

Total Project NET Cost : 86514

Can you reclaim VAT: **YES**

Total Costs of Project: **£86514**

Breakdown of costs **Value of the quote agreed by the Parish Council is £86514.00 + VAT**

Project Funding

Funding Sources: **Village Hall Contribution - £25,000**

Amount of sourced match funding **£25000**

Parish Precepts Allocated **£25000**

Parish CIL Allocated **£0**

Total Project Funding **£86514**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

N/A

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Freehold**

If you have a leasehold contract or do not own the land, please state the name and address of the owner and the date of expiry of the lease

N/A

If you do not own the land, do you have permission from the landowner to implement your project?

N/A

Existing Infrastructure - Current usage

Please give details of the current use

Giggles and Squiggles Nursey - Everyday use to run a playschool

Badminton Classes - 25+

Each for all club - Over 65's Meeting place

King's Lynn Art Group

Lithuanian Church Group and Dance Group

Private and Individual Hires on a regular basis

Project Delivery

Project Timescales

- Start: **Summer 2026**
- Finish **6 to 8 weeks after start date**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

The Same users as before - but they will be safer and warmer -

New Roof will include Building Regulation 150mm insulation to cut Carbon footprint , increase efficiency and cut running costs.

Has a contractor been appointed? **We are in the process of appointing**

What were/are the considerations for appointing the contractor? **The most "present" contractor with the best specification for the project**

How will a contractor be selected, if not yet appointed? .

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

The Parish Council are to build reserves for maintenance works for the Village Hall.

This has not been done by its predecessors and therefore the roof is now beyond repairable.

Quote	Net Cost
1	£66,320.00
2	£99,417.00
3	£86,514.00

Preferred Option

Funding Sources	
Precepts	£25,000.00
VH contributions	£25,000.00
CIL Requested	£45,000.00
Total funding	£95,000.00

Excess	£8,486.00	CIL Funding Amendment to	£36,514.00
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CIL Income Allocated and Spent in West Winch

Reference	Name	Allocated & Spent
FY24_2/025	Car Park Resurfacing - West Winch	£67,023.18
FY21_1/055	Play Area Upgrade - West Winch	£50,000.00
FY22_2/045	Sports Club - West Winch Tennis Court Fencing	£11,260.00
FY23_2/036	Sport Facility - West Winch Tennis Path	£2,220.00
Parish CIL	PARISH - West Winch Parish Council	£12,474.46
Total		£142,977.64

Planning Applications in West Winch - Excluding WW Strategic Site

DATE/DECISS	REFVAL	PROPOSAL	Houses
09-Jul-18	18/00995/F	Proposed Development of Three Dwellings	3
17-Sep-20	20/00340/F	Proposed 3no. new dwellings and the demolition of existing bungalow	3
01-Aug-17	17/00759/F	Proposed Development of 2 Dwellings	2
31-Jan-20	19/02087/F	Proposed pair of semi-detached 2-storey dwellings (previously approved under 15/01351/F)	2
16-Oct-24	24/01459/RM	Application for reserved matters: Appearance, landscaping, layout and scale for construction of 2 no. dwellings complete with garages and associated landscaping works.	2
07-Feb-25	24/02213/F	VARIATION OF CONDITION 1 OF PLANNING CONSENT 24/01459/RM - Application for reserved matters: Appearance, landscaping, layout and scale for construction of 2 no. dwellings complete with garages and associated landscaping works.	2
29-Sep-17	17/01529/RM	RESERVED MATTERS: Erection of one dwelling	1
13-Sep-18	18/01308/RM	Reserved Matters Application: construction of a dwelling	1
16-Nov-18	18/01577/F	Construction of single detached dwelling and garage	1
27-Aug-21	20/00783/F	Alterations and conversion to existing barn into a dwelling	1
17-Feb-23	22/01949/F	Proposed Residential Dwelling.	1
13-Apr-23	23/00276/F	Extension of dwelling and conversion of detached garage to create annexed accommodation.	1

20

FY26_1/18 - Enhancing Digital Access and Skills Through Shared ICT Provision

Amount Requested **£100,000**

Organisation requesting CIL Funding **West Winch Primary School**

Project Summary

Description of proposed Infrastructure

Our project aims to create a community ICT hub by upgrading the school's computing equipment and making it available beyond normal classroom use. We plan to offer access to the equipment for the whole community, providing opportunities for ICT training, digital skills support and technology-based activities.

The ICT suite will be used during the school day for pupils, but will also be open after school, at weekends and during school holidays. This will allow us to run community training sessions, digital literacy support and ICT clubs for children, families and local residents. By making the facilities available to the wider community, the project will help people build essential digital skills, access online services and reduce digital exclusion. The upgraded equipment will enable the school to become a valuable local ICT hub that supports learning, skills development and community engagement.

Project Aims

What is the purpose of the project?

Our project aims to upgrade the ICT equipment at our school because the current resources are outdated and no longer fit for purpose. Reliable and modern technology is essential to support effective teaching and learning in computing, which is a mandatory part of the national curriculum. Children need access to up-to-date equipment to develop the digital skills required in today's modern world and to become confident, IT-literate learners.

Our school has a purpose-built ICT room dedicated to computing and every child accesses this space on a rota basis throughout the week. However, the existing equipment limits what pupils and teachers can do in lessons and restricts opportunities to learn current software, programming and digital skills. Upgrading the ICT equipment will ensure that all pupils can engage fully with the computing curriculum and develop the practical skills they need for further education and future careers.

How does the proposed project support new housing growth in the area or how will it deliver additional or new services?

Our project supports the planned housing growth in our village by helping ensure that community services expand alongside the increasing population. With around 4,000 new homes planned for the area, there will be many new families and residents who will benefit from accessible local facilities and services.

By upgrading the school's ICT equipment and creating a community ICT hub, the project will provide additional and new services for both the existing community and the new households moving into the area. The facilities will offer access to digital equipment, ICT training and community clubs during evenings, weekends and school holidays.

This will help ensure that new residents have local opportunities to develop digital skills, access online services and participate in community activities without needing to travel into town to use ICT facilities.

Describe how your project resolves the infrastructure deficit and benefits your community.

This project addresses a local infrastructure deficit by creating a modern ICT hub within the village primary school for use by the whole community. As the village continues to grow, accessible local facilities that support learning, wellbeing and community connection are increasingly important. The upgraded ICT suite will enable the school to act as a central community hub, providing opportunities for people who are out of work to develop digital skills, search and apply for jobs, and access online training. It will also support those experiencing social isolation through clubs, training sessions and activities that encourage social interaction. Children will benefit from safe, structured after-school activities that promote learning and engagement. Older residents will be supported through digital skills sessions that help them stay connected and access essential online services. Overall, the project will improve skills, confidence and social wellbeing across the community.

Who will benefit from the proposed infrastructure?

The proposed ICT hub will benefit community groups across the village. Primary school pupils will access modern technology supporting learning and essential digital skills. Families and young people will benefit from after-school clubs, holiday activities and opportunities to build computing and creative skills. Adults and jobseekers will use the ICT facilities for job searching, online training and improving digital confidence. Older residents will be supported through digital inclusion sessions helping them stay connected, access online services and reduce social isolation. The project will support people with protected characteristics, including older people, people with disabilities needing supported access to technology and individuals from different cultural backgrounds who need help accessing online information and services. Overall, the project will provide inclusive opportunities for children, young people and older residents, improving skills and wellbeing across community.

Project Need

How you have identified need and who you have consulted:

The need for this project has been identified through daily experience in school, staff feedback and discussions with governors and parents. The current ICT equipment is outdated, frequently crashes during lessons and often runs so slowly that planned activities cannot be completed. As a result, teachers are sometimes unable to deliver full lessons or access the software required to meet national curriculum objectives for computing. Teachers, support staff and pupils have all commented on how frustrating the equipment is to use. Parents have also raised concerns after hearing from their children about difficulties experienced during ICT lessons. In addition, the governing body has discussed this issue and recognises that the current equipment is no longer suitable for modern teaching and learning. With an Ofsted inspection expected in the near future, staff and governors are particularly concerned that outdated equipment will limit the quality of computing provision within the school.

Have you consulted your local community

We have consulted within our local community about this project. Discussions have taken place with the school's governing body, who fully support the proposal and recognise that the current ICT equipment is outdated and no longer suitable for modern teaching, learning or wider community use. We have also spoken with HSL, the school's fundraising body, who strongly support upgrading ICT provision and understand the benefits for pupils and the wider community. The Parish Council and representatives from the local church were consulted and recognise the value of creating a shared community ICT hub within the village.

Further support has come from local representatives including the Mayor, Andy Bullen, Councillor Alexandra Kempe and local MP James Wild, who have visited the school, acknowledged the need for improved ICT facilities and expressed strong support. Parents and pupils have also provided feedback, highlighting demand for better resources, more clubs and wider community access.

Who have you consulted

Prior to submitting this application, we have consulted with a number of key members of the school and wider community. This includes the school's governing body, teaching and support staff and parents who have all provided feedback on the need to upgrade the school's ICT equipment due to it being outdated, slow and unreliable during lessons.

We have also consulted with HSL, the school's fundraising body, who strongly support the project and the benefits it will bring to both pupils and the wider community. In addition, discussions have taken place with the Parish Council and representatives from the local church.

Further consultation has included the Mayor, Andy Bullen, who visited our school last September to present a prize we won in a competition. Councillor Alexandra Kempe and local MP James Wild have also visited the school and recognised the need for improved ICT provision. All consultees support the project and their supporting letters are attached with this application.

Will the Project be compliant with the Equality Act 2010? **YES**

Project Financial Information

Project Costs Total Project NET Cost : 103951.33

Can you reclaim VAT: **YES**

Total Costs of Project: **£103951.33**

Breakdown of costs

Equipment £92,991.33

Warranties £3,444

Professional fees £2,130

Project Funding

Funding Sources:

Norfolk Community Fund donation £250, donation from Bepak £1,000, donations from parents £1,201, donation from HSL £1,000, School Council £500

Amount of sourced match funding **£3951.33**

Parish Precepts Allocated **£0**

Parish CIL Allocated **£0**

Total Project Funding **£103951.33**

Explanation of funding calculations **N/A**

Details of estimated annual running costs and any revenue the infrastructure provision is anticipated to receive once fully operational.

Once fully operational, the infrastructure provision is expected to incur running and maintenance costs of approximately £140 per week. These costs will cover maintenance, utilities, resources and general upkeep to ensure the provision remains safe and fit for purpose throughout the year. The project is designed to be financially sustainable. Revenue will be generated through the delivery of extra curricular clubs, enrichment activities and structured sessions enabled by the new infrastructure. Sessions will be available after school, in the evenings, at weekends and during school holidays, maximising participation and community engagement. Activities will be open to pupils, families and the wider community. Income generated expected to offset weekly running costs. This approach will help secure long term viability while enhancing the school's offer and strengthening links with the local community. Ongoing monitoring and careful budget management will ensure costs remain sustainable.

Existing Infrastructure

Are the building(s) currently Equality Act 2010 or other access legislation compliant? **Yes, the building is accessible**

Ownership

How do you hold the land or buildings at present? **Freehold**

Existing Infrastructure - Current usage

Please give details of the current use

Group/Organisation Name(s): West Winch Primary School

Current Usage: The ICT suite is currently used by all pupils at West Winch Primary School for their weekly computing lessons. Every child has access to the purpose-built ICT room on a rota basis throughout the school week, ensuring that all year groups can participate in lessons and develop their computing skills. The equipment is primarily used for delivering the national curriculum in computing, including coding, digital literacy and other ICT-based learning activities.

Project Delivery

Project Timescales

- Start: **End of the summer term 2026**
- Finish **September 2026**

What are the stages of the project **No, the project will be complet**

Are there any payment stages to enable work to be completed? **No**

Proposed Infrastructure – Expected Usage

What will be the expected increase in users / new usage after the scheme has been completed?

Group/Organisation Name: West Winch Primary School

Number of users per week/month: Approximately 350 users per week, equating to around 1,400 users per month.

Has a contractor been appointed? **Yes**

What were/are the considerations for appointing the contractor? **The contractor was selected based on proven experience delivering ICT projects in school and community settings, safeguarding and data protection compliance, reliable delivery, value for money, and access to warranties, aftercare and technical support.**

How will a contractor be selected, if not yet appointed? **The contractor was selected based on proven experience delivering ICT projects in school and community settings, safeguarding and data protection compliance, reliable delivery, value for money, and access to warranties, aftercare and technical support.**

Statutory Obligations

Have you liaised with Planning regarding this project? **No**

Have you liaised with Building Control? **No**

Ongoing Maintenance and Depreciation of the Assets

How do you expect the proposed Infrastructure to be maintained/funded in the years following completion of the project?

Following completion of the project, the infrastructure will be maintained through a combination of school budget allocation, donations and income generation. Ongoing costs including utilities, consumables, routine maintenance and software licensing will be met through scheduled funding from the school budget, regular donations from HSL, fundraising led by the School Council and income generated from after school clubs, holiday activities and community sessions. Income streams will be reviewed annually to ensure they offset running costs. The school will take responsibility for day to day monitoring, security and basic maintenance, supported by warranties and technical support provided at installation. Depreciation of assets will be planned through phased replacement, with funds set aside each year to support future upgrades and replacements. This approach will ensure the infrastructure remains safe, effective and financially sustainable time without reliance on further grant funding.

Net Cost on Application	£98,565.33	No	Quote 1	Quote 2	Quote 3
iPads	11 Inch	125	£32,187.50	£32,160.00	£39,272.00
Cases		125			
Laptops	Hall for assemblies and presentations	1	£509.00	£480.00	£447.50
Laptops	Class sets for years 5 and 6	85	£45,475.00	£27,200.00	£28,120.83
Desktops	Replace IT Suite laptops	38	£22,762.00	£22,610.00	£18,407.50
Interactiv Board	Library and IT Suite	3	£4,996.00	£5,740.00	£4,305.00
	Warranties		£3,444.00		
	Not in Spec				
	Projector			£1,795.20	£2,031.78
	Projector Casing			£288.00	£284.14
		377	£109,373.50	£90,273.20	£92,868.75
Funding					
Requested	£100,000.00		Equipment £92,991.33		
NCF - Cllr Kemp Grant	£250.00		Warranties £3,444		
Bespak	£1,000.00		Professional fees £2,130		
Parents	£1,201.00				
HSL	£1,000.00		£3,951.00		
School	£500.00				
Total	£103,951.00				
Shortfall based on Quote 1					
	£5,422.50	Further funding from school			

Evidence of development in West Winch - excluding the Major Housing Development

DATE/DCISS	REFVAL	PARNAME	DCAPPTYP	DCSTAT	PROPOSAL	Houses
01-Aug-17	17/00759/F	West Winch	F	PER	Proposed Development of 2 Dwellings	2
29-Sep-17	17/01529/RM	West Winch	RM	PER	RESERVED MATTERS: Erection of one dwelling	1
09-Jul-18	18/00995/F	West Winch	F	PER	Proposed Development of Three Dwellings	3
13-Sep-18	18/01308/RM	West Winch	RM	PER	Reserved Matters Application: construction of a dwelling	1
16-Nov-18	18/01577/F	West Winch	F	PER	Construction of single detached dwelling and garage	1
31-Jan-20	19/02087/F	West Winch	F	PER	Proposed pair of semi-detached 2-storey dwellings (previously approved under 15/01351/F)	2
17-Sep-20	20/00340/F	West Winch	F	PER	Proposed 3no. new dwellings and the demolition of existing bungalow	3
27-Aug-21	20/00783/F	West Winch	F	PER	Alterations and conversion to existing barn into a dwelling	1
17-Feb-23	22/01949/F	West Winch	F	PER	Proposed Residential Dwelling.	1
13-Apr-23	23/00276/F	West Winch	F	PER	Extension of dwelling and conversion of detached garage to create annexed accommodation.	1
16-Oct-24	24/01459/RM	West Winch	RM	PER	Application for reserved matters: Appearance, landscaping, layout and scale for construction of 2 no. dwellings complete with garages and associated landscaping works.	2
						18

CIL Funding in West Winch to date

Reference	Name	Allocated & Spent
FY24_2/025	Car Park Resurfacing - West Winch	£67,023.18
FY21_1/055	Play Area Upgrade - West Winch	£50,000.00
FY22_2/045	Sports Club - West Winch Tennis Court Fencing	£11,260.00
FY23_2/036	Sport Facility - West Winch Tennis Path	£2,220.00
Parish CIL	West Winch Parish Council	£12,474.46
	Total	£142,977.64

Specifications for West Winch IT requirements – April 26

iPads

Size	11 Inch
Colour	Silver
Storage	128Gb
Case	Rugged case with plastic screen protector
Qty	125 iPads and Cases
General	Supply only

Laptops

Item	15.6 inch
Processor	Intel i5 or AMD Ryzen 5
RAM	16Gb
Storage	Minimum 256Gb SSD
OS	Windows 11 Pro
Use	Hall for assemblies and presentations
Qty	1

Item	14 inch
Processor	Intel i3
RAM	8Gb
Storage	128Gb
OS	Windows 11 Pro
Use	Class sets for years 5 and 6
Qty	85

Desktops

Item	22or 24 inch All in One
Processor	Intel i5 or AMD Ryzen 5
RAM	8Gb Minimum
Storage	256Gb SSD Minimum
OS	Windows 11 Pro
Use	Replace IT Suite laptops
Qty	38

Interactive Board

Make	BenQ
Size	65 inch
Locations	Library and IT Suite to replace old IWB
Qty	3
General	Remove old and install new

WEST WINCH PRIMARY SCHOOL HOME SCHOOL LINK



[Redacted]
[Redacted]
[Redacted]
[Redacted]

Wednesday, 15 April 2026

Dear Sir/Madam

Re: Support for West Winch Primary School's Grant Application

We are writing as a group of dedicated parents and fundraisers in wholehearted support of West Winch Primary School's application for a grant to refurbish their ICT equipment. This project would bring numerous benefits to the school, its pupils, and the wider community, and we urge the Borough Council of King's Lynn & West Norfolk to consider the significant positive impact it would have.

Refurbishing the school's ICT equipment would allow West Winch Primary School to offer much-needed extracurricular activities for children before and after school, as well as during lunchtimes. These activities would provide invaluable support to working parents by giving their children safe and engaging opportunities to learn and develop outside regular school hours.

The new facilities would also greatly enhance our fundraising efforts. With access to modern technology, we could organise innovative events that incorporate the use of the new equipment or further improve existing activities, making them more dynamic and appealing to our community. This, in turn, would help us raise more funds to support the school and its programmes.

Additionally, upgraded ICT resources would enable West Winch Primary School to serve as the heart of the community by offering activities and events for the wider local population. This would create opportunities for social connection, learning, and engagement, helping to make our school a vital hub for residents of all ages.

We believe this grant would be an investment not just in the school but in the future of our community. Thank you for considering this application, and we would be happy to provide further details or discuss this proposal with you if required.

Yours faithfully,

[Redacted]
[Redacted]
[Redacted]

West Winch Primary School – Home School Link
Registered Charity: 1199718

CIL Funding Applications FY26_1
JAMES WILD MP
Member of Parliament for North West Norfolk



HOUSE OF COMMONS
LONDON SW1A 0AA

17th April 2026

To Whom It May Concern,

Re: Support for West Winch Primary School's ICT Equipment Refurbishment Grant Application

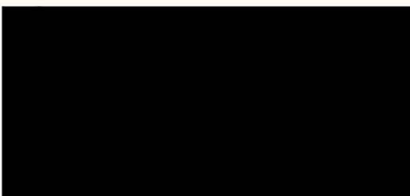
I am writing to express my support for West Winch Primary School's application for a grant to refurbish the ICT equipment in their ICT room. This project is an important initiative that will benefit not only the children and staff of the school but also the wider community of West Winch.

Having visited the school recently, I have seen the need for the upgrading of the ICT kit. Access to the latest technology will provide a significantly enhanced teaching and learning environment benefiting pupils. Modern ICT equipment will enable staff to deliver more engaging lessons and help pupils to develop essential digital skills.

Importantly, there would be benefits for the wider community as the refurbished ICT room could host extra-curricular activities and before- and after- school provisions, giving children additional opportunities for learning and exploration. I understand the intention is also to potentially offer workshops in the evening, weekends, and during holidays giving people in the village a chance to update their technology skills.

This project promises to benefit not just the school but the West Winch community and I urge the Borough Council of King's Lynn & West Norfolk to approve this grant.

Yours ever,



James Wild MP





WEST WINCH PARISH COUNCIL



22/04/2026

To Whom It May Concern,

Re: Support for West Winch Primary School's ICT Equipment Refurbishment Grant Application.

The Parish Council wishes to express their full support for West Winch Primary School's application for a grant to refurbish the ICT equipment in their ICT room. This project is an invaluable initiative that will benefit not only the children and staff of the school but also the wider community of West Winch.

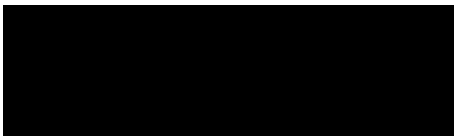
For the children and staff at West Winch Primary School, access to the latest technology will provide a significantly enhanced teaching and learning environment. Modern ICT equipment will enable staff to deliver engaging lessons and empower students to develop essential digital skills that are critical in today's world.

Beyond the school day, this facility offers the opportunity to extend its use to the wider community. The refurbished ICT room could host extra-curricular activities and before- and after-school provisions, giving children additional opportunities for learning and exploration. Moreover, workshops could be run in the evenings, on weekends, and during holidays, offering people in the village a chance to update their technology skills. This is particularly valuable, in a time when digital literacy is increasingly important for employment, communication, and access to services.

This project promises to benefit not just the school but the entire West Winch community. By investing in the refurbishment of the ICT equipment, we are investing in the future of our children and empowering local residents with tools to thrive in the modern age.

The Parish Council wholeheartedly support this application and strongly urge the Borough Council of King's Lynn & West Norfolk to approve this grant. This project represents a vital step forward for our school and our community as a whole.

Yours sincerely,



Parish Clerk & RFO to West Winch Parish Council.

WEST WINCH PRIMARY SCHOOL



16th April 2026

To Whom It May Concern,

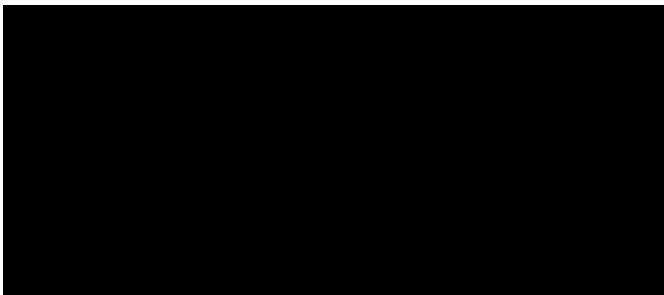
Re: Support for West Winch Primary School's ICT Equipment Refurbishment Grant Application

I am writing on behalf of the governing body of West Winch Primary School to express our full support for the project to update the ICT facilities at our school. The new equipment will bring significant benefits to the children and their families, as it will enable us to offer a wide range of extracurricular activities before school and after school, as well as during lunchtimes – addressing a need that parents have highlighted.

We believe that this project will not only enhance the educational experience of our children, but also have a positive impact on the wider community. By expanding our offering to include activities and clubs in the evenings, weekends and school holidays, we aim to create a central hub for the village of West Winch. This initiative will provide valuable opportunities for both children and adults in the community to engage in enriching activities, fostering a sense of togetherness and community spirit.

We are excited about the potential of this project to bring about positive change for our school and the wider community and we whole heartedly support its implementation.

Yours sincerely,



Chair of Governors West Winch Primary School



County Councillor Support for West Winch Primary

16/4/26

Dear CIL,

Support for West Winch Primary School's ICT Equipment Refurbishment Grant Application

As the County Councillor for West Winch, I wholeheartedly support West Winch Primary School's Application for replacement Information Technology and I am offering £250 match- funding from my County Councillor Community Grant.

West Winch Primary supports growth in the villages of West Winch and Setchey and is the school identified in the Borough Council's Local Development Plan, to serve the Strategic Growth Area for West Winch. The West Winch Strategic Growth Area is the largest development in West Norfolk in the Borough Council's Development Plan.

So this CIL Application supports Strategic Growth and Placemaking.

The ICT refurbishment of the School ICT Room and Library, will support digital and work-related skills, for young people and for the whole community. Before and after school, evenings, weekends and holidays.

The CIL grant will therefore produce a powerful community asset for West Winch, a place to access Council Services digitally, to develop skills, and support growth.

This Application has to be supported.

Kind regards,

Alexandra

County Councillor Alexandra Kemp

County Division: Clenchwarton and King's Lynn South, Norfolk County Council, including South Lynn, West Lynn, Clenchwarton, West Winch, Setchey

